



This information is available free of charge in electronic, audio, Braille and large print versions on request.

For assistance in understanding or reading this document or specific information about these Minutes please call Christine Laver on 01629 761300 or e-mail committee@derbyshiredales.gov.uk

COMMUNITY AND ENVIRONMENT COMMITTEE

Minutes of a Meeting held on Thursday 23 February 2017 in the Council Chamber, Town Hall, Matlock at 6.00 pm.

PRESENT Councillor Joanne Wild - In the Chair

Councillors Jason Atkin, Sue Bull, Martin Burfoot, Albert Catt, Ann Elliott, Joyce Pawley, Irene Ratcliffe, Lewis Rose OBE, Colin Swindell and Philippa Tilbrook.

Paul Wilson (Corporate Director), Ashley Watts (Head of Community Development), Rob Wilks (Community Development and Wellbeing) and Jackie Cullen (Committee Assistant).

1 member of the public.

APOLOGIES

Apologies for absence were received from Councillors Jennifer Bower, Tony Morley, Mike Ratcliffe and Andrew Statham. Councillor Irene Ratcliffe attended as Substitute Member.

376/16 – PUBLIC PARTICIPATION

In accordance with the procedure for public participation, Mr Stephen Greene (Derbyshire Dales Sports Coach) made a statement on the use of leisure facilities for children in respect of Agenda Item 4.

377/16 – LEISURE SERVICE REVIEW – UPDATE REPORT

The Committee considered a report that outlined a proposed Communications Plan to achieve the efficient and effective engagement of stakeholders in the preparation of a Leisure Services Management Contract. It also outlined a timetable for consultation and sought agreement for the procurement of specialist advice to assist in defining the Leisure Services Contract Specification.

At its meeting on 1 December 2016, Council resolved to outsource the provision of leisure services at all four of the District Council's Leisure Centres to a specialist leisure services management contractor. The outline timetable for the work presented to Council

suggested a target date of May / June 2018 to let the contract. Work had commenced on this process, and this report presented an update on the work undertaken by the working group to date in respect of the following:

- Communications Plan
- Identification of Stakeholders
- Stakeholder Survey
- Stakeholder Consultation
- Procurement
- Anthony Gell School / Foundation Joint Use Agreement

Details of the work undertaken in respect of each item were set out in the report.

Following the stakeholder consultation, it was proposed that a Member Workshop be held to apprise Members of the feedback that had been received and to offer an opportunity for Members to input their views into the drafting of the leisure services contract specification. The exact timing of this workshop would be determined at a later date but was likely to be May/June.

It was noted that Derbyshire County Council had kindly offered the services of their Procurement Team and Solicitor on a cost recovery basis only, providing a wealth of experience and expertise to the District Council. In addition, it was necessary that the District Council obtain specialist consultancy services to assist in the drafting of a leisure service contract specification and to navigate the journey to final contract award. It was therefore proposed that the services of a consultant be procured through an established procurement framework organisation (NEPRO) whose remit was to assist in the procurement of public sector contracts, which would ensure compliancy with EU and UK procurement regulations.

At the 1 December Council meeting, an indicative timetable for the leisure review was approved. However, in light of the issues raised within this report, this timetable could now be refined as follows:

Procurement of Leisure Consultant	3 rd March 2017
Consultation with interested stakeholders and public	6 th March – 16 th April 2017
Stakeholder feedback and Member workshop	May 2017
Final contract specification and report to Members.	May 2017 – June 2017
Competitive tendering process	June 2017 – February 2018
Evaluation	February 2018 – April 2018
Report to Council	May 2018

Members were advised that at the December meeting the date for the final contract specification was given as May; however it was now considered more likely to be in June. At this stage it was not possible to predict the precise implementation date of any contract that may be awarded - further updates would be provided on this matter at a later stage in the process.

The Corporate Director proposed an additional Recommendation, as follows:-

That the Committee approve the use of financial resources previously allocated within the 2016/17 budget (as revised) for the procurement of the Leisure Services Management

Contract.

It was moved by Councillor Lewis Rose OBE, seconded by Councillor Colin Swindell and

RESOLVED
(unanimously)

1. That the Communications Plan outlined at Section 2 of the report is approved.
2. That a six week period of stakeholder consultation commencing 6th March 2017 is approved in accordance with the details outlined at Sections 3, 4 and 5 of the report.
3. That the Committee endorse the appointment of specialist leisure consultants to assist in the formulation of a leisure service contract specification as outlined at Section 6 of the report.
4. That the Committee note the ongoing discussions with Anthony Gell School / Foundation.
5. That the Committee approve the revised project timetable as outlined at Section 8 of the report.
6. That the Committee approve the use of financial resources previously allocated within the 2016/17 budget (as revised) for the procurement of the Leisure Services Management Contract.

MEETING CLOSED 6.44PM

CHAIRMAN