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CENTRAL AREA COMMUNITY FORUM

Notes of the Central Area Community Forum held on 4 February 2019 at 7.00pm at the Town Hall, Matlock

PRESENT

**Derbyshire Dales -
District Council**

Councillors Ann Elliott (In the Chair), Jason Atkin, Martin Burfoot, Sue Burfoot, Albert Catt, Joyce Pawley, Lewis Rose OBE and Jacquie Stevens

Paul Wilson (Chief Executive), Karen Henriksen (Head of Resources), Sandra Lamb (Head of Corporate Services), Ashley Watts (Head of Community & Environmental Services), Jim Fearn (Communications & Marketing Manager), Ros Hession (Community Engagement Officer) and Simon Johnson (Democratic & Electoral Services Assistant)

Members of the Public

Cromford Parish Council: Russ Boyack, Chris Earnshaw, Sue Mosley

Darley Dale Town Council: Dave Oakley

Matlock Bath Parish Council: Councillor Michael Wilderspin

Matlock Hospital League of Friends/Boys Brigade/Matlock & District Tennis Club/First Taste: Tom Pilkington

Tansley Parish Council: V. Raynes

Carol Adamson, Kath Camm, N Dibben, Nigel Mitchell, Geoff Stevens, Carol Taylor

Residents: Robin Greenwood, Jane Homes, A J Mumby

16 in total

Remote Participation

The Forum was filmed and broadcast live on You Tube. 92 on line views as at 7th February.

WELCOME AND INTRODUCTION

Councillor Elliott welcomed everyone to the Forum, introduced participating Councillors and Officers then outlined the plan for the evening.

DERBYSHIRE DALES DISTRICT COUNCIL – GOOD NEWS

Paul Wilson gave a presentation reflecting on the District Council's achievements over the last 4 years.

Reflection on our Achievements 2015 – 2019

- New Council elected May 2015
- Corporate Plan approved 2015 which set the priorities for Council 2015-2019
- Ambition to create 'A Thriving District' focussed upon three key priorities:
 - Business Growth and Job Creation
 - Affordable Housing
 - Market Towns
- How have we done?
- Did we achieve our objectives?

Creating a Thriving Local Economy

- Derbyshire Dales Business Advice has supported 48 businesses to secure £1,462,000 in external grant funding over the last three years, to create over 100 new jobs
- Adopted a new Local Plan (December 2017) which allocates 24 ha land for employment and over 5680 new homes.
- Tourism promotion - over 500 copies of our Limestone Way walk guide have been sold since its launch less than a year ago
- Helped local groups secure the adoption of Neighbourhood Plans in Wirksworth (2015) and Doveridge (2018).
- Nearly 300 Derbyshire Dales businesses are now signed up to the 'Inspired by the Peak District brand', giving them a marketing edge by being associated with an iconic place.
- More than 40 Derbyshire Dales visitor economy business have been offered 'Pedal Peak' grants to help make them more cycle-friendly.
- Hosting of the Tour of Britain and Women's Tour of Britain cycling events
- Supported re-establishment of Y Not Festival
- Established Derbyshire Building Control Partnership
- Introduced a comprehensive chargeable pre Planning Pre-Application advice (circa £40,000 income p.a.)

Affordable Housing

- Completed 235 new affordable homes (2015/16 – 2018/19)
- Derbyshire Dales Debt Advice Project – assisted 570 people over 4 years
- With our partners we have prevented 2800 families from becoming homeless
- Successful funding applications : Hurst Farm Regeneration Project (£190,000), Community Led Housing (£380,000), Transformation challenge Award (£80,000)
- Implementation of the new Homelessness Reduction Act 2018
- Age UK Housing Advice Service supported over 1000 clients generating £1m in new benefit claims
- 1200 households allocated a new home through Home-Options
- Provided Discretionary Council Tax Assistance to low income households (£16,000

p.a.)

- Financially supported Citizens Advice Services to Dales residents
- Awarded more than 1,000 Disabled Facilities Grants to vulnerable people

Market Towns

- New 'Dales Markets' branding created for all our markets
- Facilitated the transfer of Wirksworth Market to Wirksworth Town Council with financial support
- Ashbourne Community Interest Company progressing discussions on Ashbourne Market
- Successfully tendered for Bakewell Christmas Market, now in its 4th year
- District Fairtrade Status has been successfully achieved
- New Events Strategy introduced to support Market Town events
- Organised the 1st 'Cow Shed' beer festival at the Bakewell Agricultural Business Centre
- Introduced cashless payments on our markets
- Investment in 'Big Belly' bins to reduce street litter in town centres
- Successful coordination of the Great British Spring Clean initiative
- Hall Leys Park, Matlock awarded Green Flag status for 11th consecutive year.
- Matlock Bath Illuminations now runs at no cost to the Council, over the last 4 years (2015-2018) the event has made a surplus of £145,517

Supporting Healthy Communities

- The management of our Leisure Centres was outsourced, providing circa £5m savings to the Authority over 10 years
- Over £1m to be invested in our Leisure Facilities
- Completion of Swimming Pool and gym extension and refurbishment projects in our Leisure Centres
- Secured £165,000 from Sport England to deliver physical activity programmes in targeted communities
- Successful conversion of Multi Use Games Area on Hall Leys Park with £20,000 external funding
- More than 600 people have completed the Active Health Referral programme
- Established a young people's support programme in Matlock with £10,000 grant from Big Lottery
- Support to refurbish Baslow MUGA by writing successful Sport England funding application for £50,000
- Supported 74 Sports Clubs and Groups through our Clubs First Programme
- Walking for Health goes from strength to strength by launching new accessible walks and dementia friendly walks. The programme as a whole attracts more than 8,000 visits per year
- Delivered the Five60 programme in primary schools across the Dales which focuses on improving healthy eating and physical activity levels
- Supported approx. 350 community projects through coordination of the Local Projects Fund
- Successfully organised annual corporate games event as part of our district wide Active Workplace Scheme
- Installation of permanent Orienteering courses in Hall Leys Park and at Ashbourne and Bakewell Recreation Grounds
- Steady improvement in standards of food safety in the area – proportion of all premises

scoring 5 (top score) now 73.2% up from 67%

Delivering Accessible Services

- Annual visits to our website has increased by 113.74% from 596,000 to 1.27 million
- Introduced live broadcasts of full and special council meetings and selected community forums, attracting a total of 5,500 video views and extending the democratic process.
- Significant increase in all our social media channels (Facebook, Twitter and Instagram)
- Followers of our Matlock Bath Illuminations Facebook page has increased from 10,000 to 25,626
- Recently approved new investment to improve the customer website experience

Delivering High Quality Services (2018 Residents Survey)

- Online Residents Survey undertaken October / November 2018 (circa 700 residents)
- 94% of respondents are satisfied with their local area as a place to live (national rate 78%).
- 68% satisfied with the District Council overall (national rate 61%)
- 60% consider District Council provided value for money (national rate 44%)
- 83% feel well informed about the services the Council provides (national rate 58%)
- 97% feel safe during the day and 84% feel safe in the area after dark.
- 80% residents satisfied with waste collection services
- High quality services maintained despite achieving £2.3m savings since 2014

Questions and comments were then invited from the floor and issues were raised as follows:-

- Robin Greenwood asked if a list could be provided of organisations where funding had been withdrawn?
- Paul Wilson explained that over the last 4 years, the District Council had had to look closely at its expenditure which had included its support to voluntary organisations. A list could be provided to Mr Greenwood.

SPENDING PROPOSALS AND COUNCIL TAX FOR 2019/20

Karen Henriksen gave a presentation on the District Council's spending proposals and Council Tax for 2019/20.

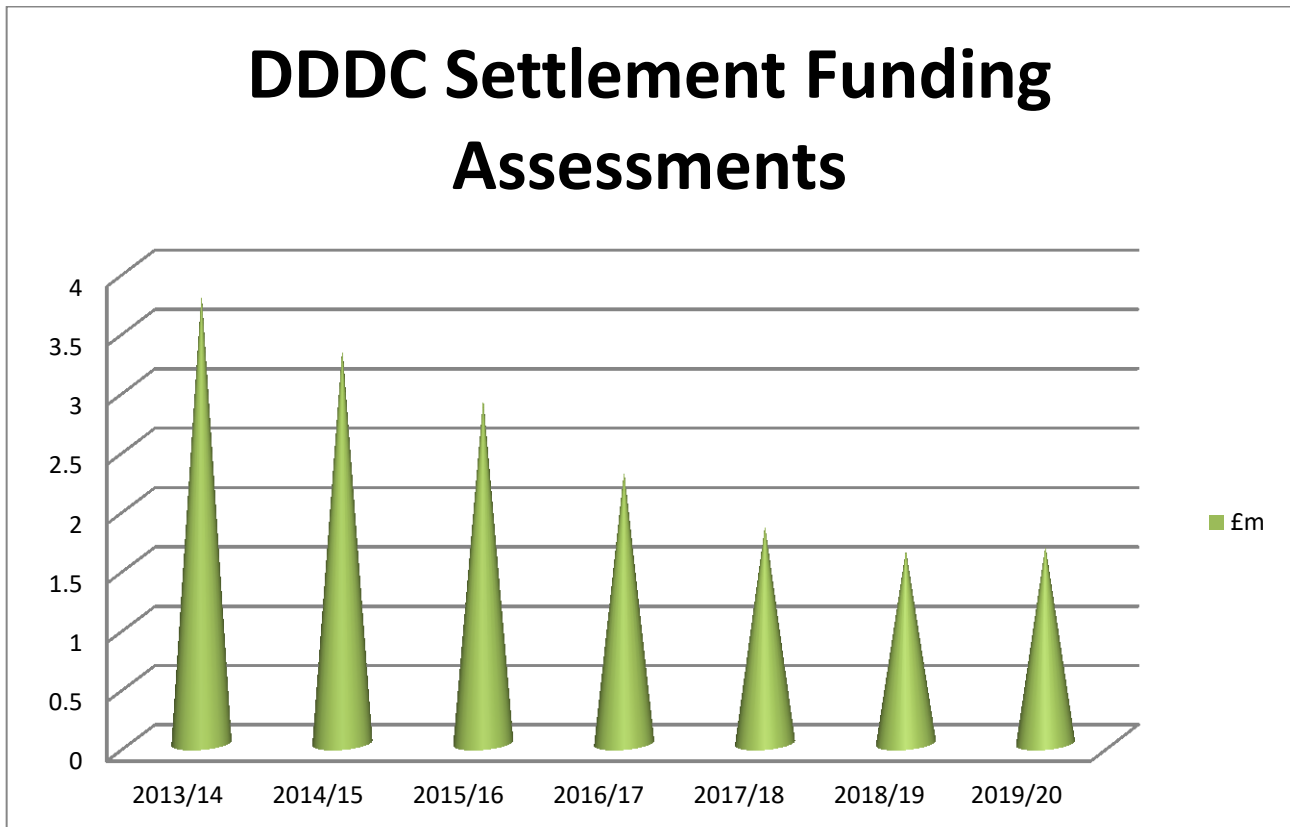
Local Government Finance Settlement

	2019/20	2018/19	Change
Settlement Funding Assessment	£1,648,000	£1,611,000	+2.3%
Spending Power	£8,742,000	£8,412,000	+ 3.9%

The table above shows increases in SFA and spending power.

It should be noted that the Government's spending power figure assumes that the council tax

for DDDC will be increased by 2.99% in 2019/20.



The slide above shows the change on SFA from 2013/14 to 2019.20.

The table below shows the relative gearing between Government-Funded Spending Power and Locally-Funded Council Tax between predominantly rural and predominantly urban

areas, and how it has changed.

Percentage of Spending Power funded by Council Tax over the four-year settlement period					
	2015/16	2016/17	2017/18	2018/19	2019/20
Mainly Rural	58%	62%	65%	68%	69%
Mainly Urban	45%	49%	51%	54%	56%
DDDC	58%	59%	65%	71%	69%

Financial Uncertainties

- Government's Comprehensive Spending Review
- Government's Fair Funding Review
- Changes to system for sharing business rates income
- New Homes Bonus
- Other service cost pressures e.g. welfare reforms & renewal of outsourced contracts
- National Minimum Wage & Apprentices Levy
- National pay award and grading structure
- Pension fund revaluation
- Inflation, the value of the pound and Brexit

Budget Proposals: Annual Income	
Proposed Revenue budget 2019/20 (excl. benefits) Total £17.6 million	
Fees & Charges	41%
Council Tax	34%
Business Rates	17%
Government Grants	8%

Budget Proposals: Annual Spending	
Proposed Gross Revenue Spending 2019/20 Total £17.6 million (excluding Benefits)	
Waste & Recycling	23%
Clean & Green	18%
Regeneration & Tourism	13%
Central Services	11%
Health & Grants	10%
Housing	8%
Sports & Arts	7%
Car Parks & Transport	5%
Democratic Representation	5%

Capital Spending		
Proposed 4 year capital spending 2019/20 to 2022/23 Total £6.7m		
Affordable Housing	£3.7m	53%
Keeping the district safe and clean	£1.5m	22%
Other	£0.9m	13%
Leisure Centres	£0.6m	9%
Economic Regeneration	£0.2m	3%

Medium Term Financial Plan						
	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s
Forecast spending	9,412	9,461	9,812	9,971	10,053	10,233
Council tax Income	-5,951	-6,015	-6,197	-6,374	-6,556	-6,743
Business rates income	-2,308	-2,707	-3,023	-3,087	-3,153	-3,259
Negative RSG	0	0	371	380	390	400
Government Grants	-1,365	-1,412	-654	-559	-488	-270
Total funding	-9,624	-10,134	-9,503	-9,640	-9,807	-9,872
To waste contract fluctuations reserve	212	300	0	0	0	0
To funding uncertainty reserve	0	421	0	0	0	0
Other reserves	0	-48	112	112	112	20
Savings to be achieved	0	0	421	443	358	381

Council Tax Increase for 2019/20: The Options

	Proposed Council Tax for 2019/20	Increase %	Increase £ per year	Increase £ per week	Savings Target
Option A: Increase Band D council tax by £5	£209.27	2.45%	£5.00	£0.10	£372,000
Option B: Increase band D council tax by 1.94%	£208.23	1.94%	£3.96	£0.08	£400,000
Option C: No increase	£204.27	0%	£0.00	£0.00	£527,000

Approach to Savings

- Explore further partnership working
- Transformational & organisational efficiencies
- Better procurement
- Better use of assets
- Extra income from sales, fees and charges
- Explore commercial opportunities
- Establish reserves to use when needed in future

The Future?

Position should be clearer this time next year when the government has completed its reviews and given the Council its new funding levels

Your Feedback

- This presentation will be placed on the Council's website www.derbyshiredales.gov.uk
- Councillors will meet on 7th March to consider the proposed increase.
- Please use the feedback forms to let us know your views or email finance@derbyshiredales.gov.uk

Questions and comments were then invited from the floor and issues were raised as follows:-

- Vicki Raynes sought clarification on the New Homes Bonus – what does the money go towards?
- Karen Henriksen advised that the money is not used for anything specific, but rather contributes towards balancing the Council's overall budget. Also recognising that the District Council has additional services to provide for additional new properties such as waste collection. The amount can vary year to year and approximately £0.5 million is estimated for next year.
- Michael Wilderpsin approved of what had been presented.
- He asked that the position of the Big Belly bin, near the bus stop on North Parade, be moved by approximately 2 feet.
- Mr Wilderspin went on to note the shifting of some expenditure onto Parish Councils such as licence fees for activities or occupation of District Council land / property.
- Ashley Watts explained that there are fees for licences for the use of land which secures and ensures use of the land for specific purposes and clarifies responsibilities. This fee is applied to all event organisers, not just Town/Parish Councils.
- Sandra Lamb added that the District Council has learnt from Town/Parish Councils which will lead to a reduction in fees & charges for Town/Parish Councils where the

activity/event is of benefit to the community.

- In response to a further question from Mr Wilderspin, Ashley reported that a decision had not yet been made on whether Christmas trees would be collected free of charge in 2020.
- Mr Mumby noted a good, clear & concise presentation. In response to his query, Karen Henriksen confirmed that the £3.7 million is the capital figure for affordable homes which is generally given in contributions, then the District Council works with the Housing Association to allocate the properties. The District Council does not receive any income for the rent of the properties as these are built, owned and managed by the Housing Association.
- Paul added that the District Council does not hold any housing stock, but works in partnership with Housing Associations. Usually funding for affordable homes is secured through external sources with the District Council and Housing Association also contributing.
- Allocation of the properties is through the District Council's Home Options scheme.
- In response to further queries about Section 106 agreements, Paul explained that affordable homes are built and then passed to the Housing Associations. Section 106 contributions can be secured in different ways. There is clear policy guidance and a formula in the Local Plan on the required number of affordable homes.
- In response to a point raised by Mr Mumby, Karen clarified that Band D Council Tax referred to in her presentation is what the government classed as the average.
- Mr Mumby asked for the percentage of properties in Band D within the Derbyshire Dales which Karen undertook to forward on.

THE X FACTOR

Sandra Lamb gave a presentation on standing for election at the 2 May 2019 elections.

Being a Councillor – What's it all about?

- Are you concerned about your local area?
- Do you want to represent the views of local people?
- Are you passionate about services provided to your community?
- Do you want to contribute to making a real difference in the communities of the Derbyshire Dales?

If yes, then Stand Up to the X Factor and consider being a Councillor.

Elections to the District Council and 70 of the town and parish councils in the Derbyshire

Dales takes place on 2 May 2019

What the job entails?

You could be the fresh new talent that your council is looking for:

- Representing your local area
- Community leadership
- Developing Council policy
- Planning and Regulation
- Thinking of what you can do for others

Skills

- Good listener
- Analytical skills
- Objective
- Working knowledge of IT
- Good communicator
- Quick thinker
- Negotiator

What (real) people say

- “You feel that you can have an impact on the big decisions affecting the Dales”
- “You can give your community a voice at a higher level”
- “On a personal level it can be a new life challenge”
- “Responding to concerns and queries from your residents is an important part of the role”
- “Visiting parish councils and other local organisations makes you feel really involved”
- “The more you put in the more you get out of the role”

Some frequently asked questions (and answers)

Who can be a councillor?

- Almost anyone as long as you are:
- Over 18, British, Commonwealth or European Union citizen
- Registered to vote in the area or have lived, worked or owned property there for at least 12 months before an election

You cannot be a councillor if you:

- Work for the council you want to be a councillor for
- Are the subject of a bankruptcy restrictions order
- Have been sentenced to prison for 3 months or more during the 5 year before election day

Can I be a Councillor and have a job?

- Yes. By law your employer must allow you to take reasonable time off. Discuss this with your employer before making a decision

I have a disability, can I be a councillor?

- Yes. Your council will work with you to overcome any barriers you may come across as a result of your disability.

Will I get paid for being a councillor?

- Reimbursed allowances. District Councils have a scheme for special responsibilities. More information from your local council or through its website.

I don't have the time

- How much time you spend as a councillor is largely up to you and will depend on the particular commitments you take on. As a rough guide a district councillor can expect to spend from 5 to 20 hours a week. A parish/town councillor can expect to spend about 3 hours a week.

What's the Next Step?

- Decide if you want to represent a political party or want to be independent?
- If you want to represent a political party get involved with your preferred party as soon as possible. Contacts at the end.
- If you want to stand independently, start building your profile so that local people know who you are.
- Get up to speed on local issues and what your local council is doing – get ready to be challenged on the door step.
- Get a nomination pack download from www.derbyshiredales.gov.uk or call 01629 761335. (available from January 2019)

Key Dates

- 19 February Candidates Briefing to run through nomination process. 6.00pm Town Hall, Matlock
- 19 March 2019 - Notice of Election for District and Parish Council Elections
- 19 March through to 4.00pm 3 April (working days 10.00am – 4.00pm receipt of nominations
- 4.00pm 3 April – close of nominations
- 9 April Candidates Briefing – run through of election do's and don'ts including the count procedure. 6.00pm Town Hall, Matlock
- 2 May – Election day if contested
- 2 May – 10.00pm Verification and Count for District Council Elections
- 3 May – 3.00pm Count for Town and Parish Council Elections

Key Contacts

Election Helpdesk

Tel. 01629 761335

Email electoral@derbyshiredales.gov.uk

Web site www.derbyshirdales.gov.uk –

- nomination packs including information, role profiles and nomination papers
- Parish and town council contacts

Electoral Commission

www.electoralcomission.org.uk -

- Guides for candidates and agents

Political Parties

To find out how to represent a political party please visit the following web sites. Please note

this list is not intended to be a complete list of all political parties:

Conservative: www.conservativecouncillors.com/become-councillor

Green Party: <https://register.greenparty.org.uk/>

Labour: www.labourcouncillor.org.uk

Liberal Democrat: www.bealibdemcouncillor.org.uk

UKIP: www.ukip.org.uk

Any technical questions or queries email electoral@derbyshiredales.gov.uk

WASTE & RECYCLING CONTRACT UPDATE

Ashley Watts gave an update on the waste & recycling contract.

Our challenge

To procure a waste and recycling contract that is affordable whilst meeting residents' needs and statutory recycling targets

Progress so far

- Project Team formed
- Industry experts, procurement support and legal services appointed
- Discussions with other Local Authorities (joint working)
- Public Consultation
- Ward Member Briefings and Workshops
- Soft Market testing
 - Purchase of vehicles
 - Risk Share
 - Nature of the district
- Draft Specification (Report: 14 March 2019)

Resources and Waste Strategy

- Invoke the 'polluter pays' principle - ensuring that producers pay the full costs of disposal for packaging they place on the market
- Tougher penalties for waste criminals
- Mandatory separate weekly food waste collections (2023)
- Consultation to take place regarding chargeable green waste collections (no date set)
- Collection of textiles (no date set)

Recommendations

Waste and recycling service from August 2020 to have the following configuration:

- a) Weekly food waste collection typically in kerbside caddies *[as now]*
- b) Fortnightly collection of dry recyclable materials typically in 240 litre bins *[as now]*
- c) *Chargeable* fortnightly collection of garden waste typically in 240 litre bins
- d) Fortnightly collection of residual waste typically in 140 litre bins *[as now]*

Bidders will be asked for a method statement for introducing three weekly collection of residual waste from 2024, including:

- free opt-in weekly absorbent hygiene product collections and textiles collections
- communication and education; such a variation only to be implemented if-
 - The District Council requests (with Member approval) the introduction
 - numbers of properties on sack collections have been reduced, and

- this variation generates financial savings to the Council.

Detailed contract specification be brought to Council on 14 March 2019 for approval to tender

Other Requirements

- Properties will continue to have their bin(s) collected on the same day each week
- The separate weekly collection of food waste will continue
- The number of containers will remain the same*
- The new waste collection vehicles will have 'in-cab' technology (inc. 360 degree cameras) to help verify and rectify missed bins promptly
- Ability for residents to pay online for green waste collection service, via a new quick and easy to use digital platform

*Possible introduction of textile sacks

Timeline

- December 2018 – February 2019: Specification for procurement
- 14 March 2019: Approval to procure
- April 2019 to January 2020: Procurement of new contract
- February 2020 to August 2020: Mobilisation of new contract
- August 2020: New contract starts August 2020

Communications Plan

- Plan to be drawn up for regular communications including:
 - DalesMATTERS
 - Website
 - Social media
 - YouTube videos and live broadcasts
 - Press releases to community and news media
 - E-newsletter
 - Area Community Forums
 - Town and Parish Councils
 - Frequently Asked Questions
- Any introduction of three-weekly residual collections would involve additional communication, education and engagement (including home visits)

Questions and comments were then invited from the floor and issues were raised as follows:-

- A member of the public commented that she had found the presentation helpful and asked about the 'polluter pays' principle – who is responsible for policing . She cited examples of packaging from fast food outlets such as McDonalds littering public and private areas.
- Ashley Watts advised that 'polluter pays' is government led who will raise levies to businesses who do not comply.
- He added that the District Council has quite a good relationship with McDonalds who are responsive and urged for members of the public to contact them direct if they had issues. There were other local food outlets that generated litter too.
- In response to Michael Wilderspin, Ashley clarified that residual waste collection will remain at fortnightly. However, the specification asks for contractors to include the

- impact of a three weekly collection and if there are any financial benefits to be had.
- Should a three weekly collection be introduced, Mr Wilderspin raised concerns about vermin – he noted existing problems with trade premises if bin lids are not fully closed.
 - Vicki Raynes asked if new homes bonus monies could be used to offset waste collection costs.
 - Paul Wilson re-iterated Karen’s earlier comments that new homes bonus monies supports services in general and is not ring fenced for any particular service.
 - Vicki Raynes hoped that waste collection would not move to three weekly to which Paul empathised that this would require a separate decision - at this stage options were being explored.
 - Vicki also raised concerns about capacity issues at household waste recycling sites should there be an increase in garden waste as a result of the introduction of kerbside garden waste charges.
 - Paul re-iterated that the only proposals to change the service was to introduce a charge for garden waste collection, as many other Councils had done.
 - Kath Camm understood that Derby City Council had just removed their garden waste charges.
 - Ashley explained that not all residents want the garden waste service and those who do will pay for the service.
 - Paul added that it’s down to the nature of the contract and the need to offset expenditure.
 - Mr Mumby noted the disposal of plastic is a problem and wondered if a local incinerator could be established – he accepted this would be at some considerable cost, but a long term investment.
 - He also suggested that garden waste is mulched and sold.
 - Ashley Watts accepted these good ideas, but time pressures would not allow as the specification needed to be ready by mid-March, but ideas to bear in mind for the future.
 - In response to comments from Michael Wilderspin, Ashley confirmed that the take up of garden waste collections has been factored in based on 30% to 40%.

QUESTION TIME

Questions and comments were then invited from the floor and issues were raised as follows:-

Loop System

- Michael Wilderspin expressed dissatisfaction with the loop system which officers undertook to look into.

Old Hackney Lane

- A member of the public representing Old Hackney Lane residents expressed concern about the speed of traffic on this winding lane. In places, there is no pavement and can present particular problems for children, the elderly and disabled. She understood that there was likely to be a large development near Darley House Estate which would further exacerbate problems. She urged for help in encouraging the 30 mph speed limit.
- Councillor Atkin, in his role as Derbyshire County Councillor for the Derwent Valley

Ward, undertook to speak after the meeting to see what progress could be made with the highway authority on traffic surveys etc.

Discretionary Services

- Chris Earnshaw appreciating that the District Council was clearly still short of funding, asked if there was likely to be any cuts to discretionary services.
- Paul replied that no guarantees could be given – the savings target may fluctuate and service delivery will have to be prioritised. He assured that there would be no cuts to discretionary services in the next 12 months apart from those already announced.
- Councillor Rose added that he would prefer for no cuts to discretionary services in the future if at all possible.

Central Government grants

- Robin Greenwood noted the government's grant cuts to local government year on year. He asked what possible justification there was for an increase in Council Tax.
- Councillor Rose assured that the District Council along with other councils and organisations has, for a number of years, lobbied central government about its finance settlement. The District Council is making its views clear and 'fighting its corner'.
- Mr Greenwood felt that protests were making no difference and didn't like the situation.
- Councillor Catt affirmed that the District Council didn't like the situation either.

Section 106 planning obligation agreement

- Mr Mumby noted a recent article in local media regarding the write off of a debt in respect of Section 106 monies – what action had the Council taken to secure this money.
- Paul advised that this had been the subject of a report to the Council's Governance & Resources Committee, 17th January where it had been agreed:-
 1. That the actions taken by the District Council in attempting to secure payment of the affordable housing contribution, and advice that no further action can be taken against Barncroft Homes Limited in light of the company liquidation process are noted.
 2. That the outstanding s.106 debt owed to the District Council by Barncroft Homes Limited in the sum of £59,438.32 is written off and the decision not to pursue the respective property owners is endorsed.
- Mr Mumby would be provided with a copy of the report and Paul suggested for him to get in touch if he still had any queries at that stage.

Determination of planning applications

- In response to Vicki Raynes, Paul advised that, by law, planning applications may be altered up to the point of decision. The materiality of the amendment would have to be taken into account and Paul urged for concerns on any specific applications to be discussed with the planning department.

CONCLUSION AND THANKS

Councillor Elliott thanked everyone for their participation.

Meeting closed at 8.50 pm