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e-mail committee@derbyshiredales.gov.uk

13 November 2017

To: All Councillors

As a Member or Substitute of the **Ernest Bailey Charity Committee**, please treat this as your summons to attend the meeting on **Tuesday 21st November 2017 at 6.00 p.m.** in the **Council Chamber, Town Hall, Matlock.**

Yours sincerely

A handwritten signature in black ink, appearing to be 'Sandra Lamb', written over a faint, circular watermark or background.

Sandra Lamb
Head of Democratic Services

AGENDA

1. APOLOGIES

Please advise Democratic Services on 01629 761133 or e-mail committee@derbyshiredales.gov.uk of any apologies for absence.

2. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

23 November 2016.

3. INTERESTS

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the District Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

5. STATEMENT OF FINANCIAL POSITION 3 - 5

To inform members of the financial position of the Charity as at the end of 2016/17 financial year, together with estimates for 2017/18, and to seek approval for the investment of the Charity’s funds.

6. DISTRIBUTION OF CHARITABLE FUNDS 6 - 11

To consider applications for grants from Charitable funds.

7. EXCLUSION OF PUBLIC AND PRESS

At this point the Committee will consider excluding the public and press from the meeting for the remaining items of business for the reasons shown in italics. The Chairman will adjourn the meeting briefly to enable members of the public to speak to Councillors.

8. DISTRIBUTION OF CHARITABLE FUNDS 12 - 13

To consider exempt applications for grants from Charitable funds.

NOTE

Members of the public requiring further information about this Agenda are requested to contact Democratic Services on 01629 761133 or e-mail committee@derbyshiredales.gov.uk .

Members of the Committee: Councillors: Jason Atkin (V), Martin Burfoot, Sue Burfoot, Deborah Botham, Ann Elliott, Steve Flitter, Joyce Pawley, Garry Purdy, Mark Salt (Chairman), Andrew Statham, Jacque Stevens, Colin Swindell and Joanne Wild.

ERNEST BAILEY CHARITY COMMITTEE
21 NOVEMBER 2017

Report of the Head of Resources

STATEMENT OF FINANCIAL POSITION

PURPOSE OF REPORT

This report sets out the financial position of the Charity as at the end of the 2016/17 financial year and provides estimates for 2017/18. The report also seeks Members' approval for the investment of the Charity's funds.

RECOMMENDATIONS

1. That the financial statement for the 2016/17 financial year be received.
2. That the funds of the Charity continue to be invested with Derbyshire Dales District Council.
3. That a review of the Terms of Reference and the administration of the Charity be progressed as outlined in paragraph 3 of the report.

WARDS AFFECTED

All Saints, Darley Dale, Masson, St. Giles & Tansley, Stanton, Winster and South Darley

STRATEGIC LINK

Not applicable as the Committee is acting as Trustee of a charitable fund.

1 REPORT

1.1 The tables below detail the various financial transactions for 2016/17 and 2017/18. The Charity's annual accounts must be submitted to the Charity Commissioners within ten months of the financial year end.

Actual 2016/17

		£
Balance b/fwd		156,013,
Income -	Interest	<u>1,500</u>
		157,513
Expenditure -	Grants	<u>1,493</u>
Balance c/fwd		<u>156,020</u>

Estimate 2017/18

		£
Balance b/fwd		56,020
Income -	Interest	<u>1,500</u>

		157,520
Expenditure -	Grants approved prior to 31/03/17	<u>0</u>
	Balance c/fwd	<u>157,520</u>

Maintenance Provision

	Actual <u>2016/17</u> £	Estimate <u>2017/18</u> £
Balance b/fwd	3,600	3,600
Contribution for year	<u>0</u>	<u>0</u>
Balance c/fwd	<u>3,600</u>	<u>3,600</u>

2 RISK ASSESSMENT

2.1 Legal

The recommendations avoid all legal risk.

2.2 Financial

The Charity has £150,000 invested with Derbyshire Dales District Council and for 2016/17 interest was earned at an average rate of 1.0%.

The amount available in the Distribution Fund at 1st April 2017 excluding the maintenance provision was £38,944.27 In accordance with normal practice, the amount available for distribution this year is £1,500, being equal to the estimated interest receivable. Should the Committee decide to go against the recommended level, the result would be a reduction in the amount available for distribution in the future.

As sole Trustee, the Council is under an obligation to look after the assets of the Charity with the same care as it would do its own money. The actual and estimated income and expenditure set out in the report show a proper and prudent management of the Charity's assets.

3 REVIEW

The Terms of Reference were set many years ago and would benefit from some modernisation. It is, therefore, proposed that the Terms of Reference for the Charity and its administration be reviewed.

An updated Terms of Reference would aim to ensure that funds are targeted where most needed and when needed. Also, to explore the process for administering the Charity and ensure it is streamlined to best effect.

It is suggested that officers undertake a review and liaise with members of the Committee, via email, to seek views on possible recommendations.

4. OTHER CONSIDERATIONS

In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

5. CONTACT INFORMATION

Karen Henriksen, Head of Resources
Telephone: 01629 761284;
Email: karen.henriksen@derbyshiredales.gov.uk

6. BACKGROUND INFORMATION

None.

7. ATTACHMENTS

None.

ERNEST BAILEY CHARITY COMMITTEE
23 NOVEMBER 2017

Report of the Head of Community and Environmental Services

DISTRIBUTION OF CHARITABLE FUNDS

SUMMARY

To consider applications for grant aid.

RECOMMENDATION

1. That consideration is given to the applications for grant aid as set out in the attached schedule.
2. That grants be made conditional upon their being used for the purpose for which the application was made and in accordance with the objects of the Trust.
3. That the availability of funds be advertised at the appropriate time to enable applications to be considered in autumn 2018.

WARDS AFFECTED

All Saints, Darley Dale, Masson, St. Giles & Tansley, Stanton, Winster and South Darley

STRATEGIC LINK

Not applicable as the Committee is acting as Trustee of a charitable fund.

1 BACKGROUND

The terms of reference for the Ernest Bailey Charity Committee are to ensure that funds are applied for the general benefit of the inhabitants of Matlock and district in one or more of the following ways:

- For the relief of the aged and poor
- For the relief of distress and sickness
- To provide or support facilities for recreation and other leisure time activities
- To provide or support educational facilities, or
- In such other ways as the Trustee thinks fit.

The area of benefits is the former area of the Matlock Urban District Council i.e. Matlock, Matlock Bath, Bonsall, Cromford, Darley Dale, Northwood and Tinkersley, Rowsley (part) South Darley, Starkholmes and Tansley.

2 FUNDING OF APPLICATIONS

A total of 19 qualifying applications have been received which are summarised on the attached schedule. Based on merit and the financial position of the applicants, suggested grants have been identified from within the estimated amount for distribution of £1,500.

3 RISK ASSESSMENT

3.1 Legal

The District Council became the sole Trustees of the Ernest Bailey Charity following approval by the Charity Commissioners on 12th April 1985. This function was later delegated to the Ernest Bailey Charity Committee.

The Trustees may apply income for charitable purposes either directly or by way of donations or subscriptions to institutions or organisations which apply and which undertake in return to apply the whole or part of their income for such charitable purposes.

The Charity is not to relieve public funds. The Trustee shall not apply income or Charity directly in relief of rates, taxes or public funds, but may apply income in supplementing relief or assistance provided out of public funds.

3.2 Financial

The balance of the distribution fund at 1st April 2017 was £38,944.27. The usual practice is to consider current grant applications from within the current year's interest receipts, estimated at £1,500.

Should the Committee decide to go against the recommended level, the result would be a reduction in the amount available for distribution in the future.

4. OTHER CONSIDERATIONS

In preparing this report the relevance of the following factors has also been considered: prevention of crime and disorder, equality of opportunity, environmental, health, legal and human rights, financial, personnel and property considerations.

5. CONTACT INFORMATION

Ros Hession on 01629 761302 or email ros.hession@derbyshiredales.gov.uk

6. BACKGROUND PAPERS

Date	Description	File
September / October 2017	Applications and supporting documents, numbered 1/17 – 14 /17	CD/Grants/Ernest Bailey 2017

The Ernest Bailey Charity Schedule of Applications for Grant Aid 2017

NO	ORGANISATION	REG. CHARITY	PROJECT/PURPOSE	TOTAL COST £	AMOUNT STILL TO BE RAISED £	GRANT REQUESTED IF STATED £	ACCOUNTS RECEIVED	COMMENTS	GRANTS AWARDED TO DATE £	SUGGESTED GRANT £
1/17	First Taste	Yes	Towards intergenerational project between the residents & staff of Ivonbrook Care Home, South Darley and children from South Darley School	£4,500	£4,000	£500	Yes	Other funding is being sought and if the full amount cannot be raised, the project will be scaled back.	150 (2016) 300 (2009) 200 (2008) 150 (2007) 100 (2006) 130 (2005) 100 (2004)	£0 In view of current funds
2/17	Matlock / Eaubonne Twinning Association		To involve young people and sponsor them in the yearly exchange	£2,000	£1,000	£75	Yes		75 (2016) 50 (2015) 75 (2014)	£50
3/17	Matlock Methodist Church lunches		To replace a commercial extraction fan in the church's catering kitchen	£422	£372	£250	Yes Church accounts	If the fan is not replaced, the weekly provision of lunches to the elderly and those on low income may have to be suspended.	-	£50
4/17	The Parish Church of St Mary the Virgin, South Darley		Towards regular 'Afternoon Teas' for local elderly people, providing those with mobility issues and socially isolated with a social focus to meet up with others	None given – grant sought towards ongoing costs		£100	No formal accounts	Other than the LPF grant aid, the project has so far relied on donations from volunteers	100 (2016)	£100
5/17	Starkholmes Village Hall	Yes	To provide a projector and pull down screen to enhance the hall's facilities	£180	£100	£100	Bank statements provided		-	£50

NO	ORGANISATION	REG. CHARITY	PROJECT/PURPOSE	TOTAL COST £	AMOUNT STILL TO BE RAISED £	GRANT REQUESTED IF STATED £	ACCOUNTS RECEIVED	COMMENTS	GRANTS AWARDED TO DATE £	SUGGESTED GRANT £
6/17	The Grand Pavilion Ltd	Yes	'Keeping the Water Out' – urgent repairs to the exterior fabric of the Grand Pavilion to prevent further water damage inside and out	£27,500	£8,400	£500	Yes		-	£100
7/17	Matlock & District Hard of Hearing Club	Yes	Towards speakers	£300	£300	None given	Yes		100 (2016) 50 (2015) 150 (2014) 75 (2013)	£0 in view of current balances and previous awards made
8/17	2 nd Matlock Brownies		Trip to pantomime at Pomegranate Theatre, Chesterfield	£780	£270	£270	Yes		-	£100
9/17	Darley Dale Stitch Knit and Natter		Towards materials for making items to help people with disabilities, dementia sufferers, premature babies and terminally ill children and adults. The group already use donated materials, but also need to purchase some materials.	Ongoing costs for materials		None given	None available, but supporting information provided	The group make items such as 'twiddle muffs' for dementia patients which are distributed to care homes, Ashgate Hospice and individuals and woolly hats for cancer patients. The more materials they have, the more can be made.	-	£100

NO	ORGANISATION	REG. CHARITY	PROJECT/PURPOSE	TOTAL COST £	AMOUNT STILL TO BE RAISED £	GRANT REQUESTED IF STATED £	ACCOUNTS RECEIVED	COMMENTS	GRANTS AWARDED TO DATE £	SUGGESTED GRANT £
10/17	Harrison Almshouses Charity	Yes	To carry out damp proof course/lining/ dry rot irrigation to all exposed stonework/floors to one of the properties. The charity is in the process of searching for grants to enable full refurbishment of this cottage in the region of £30,000	£4,579.20	£4,579.20	£200	Yes	The charity provides affordable accommodation close to Matlock town centre for elderly residents who are not fortunate enough to have financial stability.	100 (2015)	£100
11/19	Derbyshire Leicestershire & Rutland Air Ambulance (DLRAA)	Yes	Towards ongoing costs – each 'mission' costs £1,700 The service costs £184,633 per month	£1,700	£1,700	£500	Yes	Grant aid would be used to benefit those in the Matlock area	-	£0
12/19	Derbyshire Gypsy Liason Council		Towards adaptations and improvements to a caravan for an elderly lady who does not have any children, struggles for support and has health issues.	£278	£178	£178	Yes		50 (2015)	£50
13/17	1st Cromford Rainbows	Yes	Craft materials and Christmas gifts for the girls	£105	£80	£80	Yes		76 (2016) 50 (2015) 75 (2014) 75 (2013) 75 (2012) 100 (2011) 100 (2010) 100 (2009) 60 (2008) 120 (2007)	£80

NO	ORGANISATION	REG. CHARITY	PROJECT/PURPOSE	TOTAL COST £	AMOUNT STILL TO BE RAISED £	GRANT REQUESTED IF STATED £	ACCOUNTS RECEIVED	COMMENTS	GRANTS AWARDED TO DATE £	SUGGESTED GRANT £
14/17	Bonsall Parish Council		Purchase of a second defibrillator for the upper part of Bonsall	£2,000	£1,830	£250	Yes	The existing defibrillator is sited in the lower part of the village. It has had regular use and we wish to increase the ability to respond immediately to calls for the service it the upper part of the village.	-	£75