



Application Form

Sitting Out Licence

DDDC Land other than that to which to Part 7A of the Highways Act 1980 applies

A Sitting Out Licence will allow the licensee to place removable furniture or similar items on DDDC land which is adjacent to their business premises. This is a Derbyshire Dales District Council initiative to help business where they are not able to benefit from acquiring a Pavement License under the Business & Planning Act 2020.

Derbyshire Dales District Council (“the Council”) will consider your application for a Sitting Out License in accordance with the conditions attached to this application form.

Please note the following important information before completing the form:

- The licence may only operate between the hours specified by the Council in writing. Further restrictions on operating hours may be applicable at some locations and you will be advised if these restrictions apply at your location.
- The applicant shall have public liability insurance in the sum of at least **£10 million**.
- The licence shall run for **the period specified** (minimum 3 months) or until **30 September 2022**, whichever is the later.
- The Council will endeavour to process within **14 days** from the day after the receipt of a valid application to consult with other authorities and users of the area and to determine the application.

1 Details of the Business and Applicant

| | | | |
|---|-------------------|-------------------------------|--|
| Business name* | | | |
| Applicant name* | | Position if applicable | |
| Address of business* (for the Sitting Out Licence) | Post Code: | | |

| | | | |
|---|--|---|--|
| <p>Area to which the application relates</p> <p>Detailed plan to be provided – see 4. below</p> | | <p>Purpose or purposes for which the furniture will be used (to sell or serve food or drink or consumption of food or drink)</p> | |
|---|--|---|--|

| | | | |
|---|--|--|--|
| <p>Name and address of Owner (if different to applicant)</p> | | | |
| <p>Telephone (daytime/office)</p> | | <p>Telephone (emergency out of hours)</p> | |
| <p>Email address</p> | | | |

*These details will be included in a public notice at the premises and on the District Council website

2 Details of the days of the week and the hours between which the furniture will be used

| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|--|--------|---------|-----------|----------|--------|----------|--------|
| <p>Time from Not before 9am</p> | | | | | | | |
| <p>Time to No later than 11pm</p> | | | | | | | |

3 Type of Furniture to which the application relates

| | |
|---|--|
| <p>Details of proposed furniture Applicants are required to describe the type of furniture (including approximate sizes)</p> | |
|---|--|

| | | | |
|--|--|--|--|
| Supporting documentation attached (images/photos etc) | | | |
| Proposed Number of tables (including approximate sizes) | | Proposed number of chairs (including approximate sizes) | |

4 Sketch Diagram / Plan

Please provide a sketch diagram / plan of the area that will be included in the licence showing proposed layout of **tables, chairs; and any barriers or other items eg umbrellas, free-standing heaters etc.**
(Please include the dimensions of the area)

5 Conditions, Declaration and Indemnity

| | Enclosed | To follow (application will not be valid until received) | Agree (please indicate yes or no) |
|--|-----------------|--|--|
| <p>Public Consultation I undertake to a) complete, and display the Notice (Annex B - completed) for 7 days from the day the application is made to the premises so it is readily visible to, and can be read easily by, members of the public who are passing; (b) secure so that the Notice remains in place for 7 days If it is found that the Notice has not been adequately displayed the licence will be terminated and no compensation will be payable</p> | | | |
| <p>Public Liability Insurance (a copy of my public liability insurance indicating that the sum insured is no less than £10,000,000)</p> | | | |
| <p>Indemnity In the event of the Council granting permission sought herein, I agree to indemnify and hold harmless the relevant Council(s) from and against all actions in law or inequity, damages, statutory or common law losses, costs charges and expenses arising in manner whatsoever out of the placing of tables, chairs and other items on Council land</p> | | | |
| <p>Conditions of Sitting Out Licence (Annex A) I have read, understood and give my undertaking to observe and abide by the conditions of the Sitting Out Licence and any other additional conditions, which may be attached to the licence I have been granted.</p> | | | |
| <p>Right to terminate the Sitting Out Licence I understand that the District Council has the right to terminate the licence and that in the event, I will not receive any compensation.</p> | | | |
| Signature of Applicant | | Signature of Business owner (if different to applicant) | |
| Please print name | | Please print name | |
| Date Application made | | | |

