



DRAFT POLICY FOR CONSULTATION

LICENSING POLICY

Alcohol, Entertainment and Late Night Refreshment Licensing

This Policy will take effect from **XXXXXX 2021** for a period of 5 years, and will be kept under review. If you wish to make any comments during this period please contact the Licensing Manager by:

Post : The Licensing Manager
 Regulatory Services
 Derbyshire Dales District Council
 Town Hall
 Matlock
 Derbyshire
 DE4 3NN

Email : licensing@derbyshiredales.gov.uk

This information is available free of charge in electronic, audio, Braille and large print versions, and in other languages on request. For assistance in understanding or reading this document, please call 01629 761313

		PAGES
1	Introduction	2
2	Licensing Objectives	3 - 4
3	Fundamental Principles	4
4	The Need for Licensed Premises	4
5	Cumulative Impact	4 - 5
6	Other Mechanisms for Controlling Cumulative Impact	5
7	Licensing Hours	6
8	Children	6 - 7
9	Children and Cinemas	7
10	Integrating Strategies	7
	Crime Prevention	7
	Cultural Strategies	8
	Transport	8
	Employment, Planning and Building Control	8
	Promotion of Equality	8
11	Duplication	8
12	Licence Conditions	9 -11
13	Enforcement	11
14	Live Music, Dancing and Theatre	12
15	Administration, Exercise and Delegation of Functions	12
16	Responsible Authorities	13 - 16
17	List of Consultees to Original Licensing Policy	17

1 Introduction

- 1.1 The District of Derbyshire Dales is an area of spectacular countryside, approximately half of which lies within the Peak District National Park. The District is home to approximately 71,100 people living in four main centres of population, Ashbourne, Bakewell, Matlock and Wirksworth, which are all attractive market towns, and the 100 or so smaller villages. Some of the attractions that are located in the District include Chatsworth House, Haddon Hall, Sudbury Hall, The Heights of Abraham, Gulliver's Kingdom and many picturesque Dales along the Rivers Derwent, Dove, Lathkill and Wye.
- 1.2 The tourism and hospitality industries contribute greatly to the District's economy and this is reflected in the wealth and diversity of premises affected by the Licensing Act 2003. At the time that this revised Policy was adopted there were approximately 450 premises licensed for the sale or supply of alcohol, provision of regulated entertainment and the provision of late night refreshment.
- 1.3 This Licensing Policy Statement is based on the Licensing Act 2003 ("the Act") and is in line with the Guidance issued by the Department of Culture, Media and Sport (DCMS) and the Home Office, under Section 182 of the Act, (latest revision April 2018).
- 1.4 The District Council is the licensing authority under the Act and is responsible for granting premises licences, club premises certificates, temporary events notices and personal licences. These licences are required for the sale and / or supply of alcohol, the provision of regulated entertainment and the provision of late night refreshment. The term "Licensing Authority" has been used throughout this document to describe the functions of the District Council under the Act.
- 1.5 This Policy sets out the manner in which applications will be considered. Each application will be considered on its individual merits.
- 1.6 The Policy will not be used to fix the hours during which alcohol may be sold.
- 1.7 The Policy is not intended to regulate matters provided for in any other legislation. Instead it is intended to complement such regimes as planning, health & safety, fire safety, noise and nuisance control, etc.
- 1.8 The Licensing Authority wishes to encourage licensees to provide a wide range of entertainment activities within the District and to promote live music, dance, theatre etc for the wider cultural benefit of the community.
- 1.9 Before determining the Policy the Licensing Authority must consult:
 - Derbyshire Constabulary's Chief Officer of Police
 - Derbyshire Fire and Rescue Service
 - persons / bodies representative of local holders of premises licences
 - persons / bodies representative of local holders of club premises certificates
 - persons / bodies representative of local holders of personal licences
 - persons / bodies representative of businesses and residents in the District
- 1.10 In addition we have consulted bodies such as the Community Safety Partnership and all of the Responsible Authorities listed on pages 14-16.

2 Licensing Objectives

2.1 The Licensing Authority has a duty under the Act to carry out its functions with a view to promoting the licensing objectives:

- prevention of crime and disorder
- public safety
- prevention of public nuisance
- protection of children from harm

2.2 These objectives are of equal importance and are the only matters that may be taken into account when determining licensing applications.

2.3 The licensing function is only one method of delivering these objectives. The Licensing Authority will continue to work in partnership with its neighbouring authorities, the police, the fire and rescue service, local businesses, licensees and local people, towards the promotion of the objectives.

2.4 These objectives will be considered when determining applications for any of the licensable activities listed in the Act, and summarised as follows:

- retail sale of alcohol
- supply of alcohol to club members
- provision of regulated entertainment – to the public, to club members, or with a view to profit:
 - a performance of a play
 - an exhibition of a film
 - an indoor sporting event
 - boxing or wrestling entertainment
 - a performance of live music
 - any playing of recorded music
 - a performance of dance
- supply of hot food and / or drink from any premises between 11pm and 5am.

2.5 The licensing authority recognises there is no public health licensing objective and therefore cannot conduct its licensing function specifically with the aim of promoting public health as, the licensing function can only be carried out to promote the four licensing objectives as set out by the Licensing Act 2003. However, the licensing authority believes that public health has much to contribute to licensing and through ensuring the responsible selling of alcohol (by for example preventing drunkenness, restricting access of alcohol to underage persons etc.), this may have a positive impact on reducing a person's drinking at harmful or hazardous levels.

The licensing authority encourages individual premises to sign up to the Public Health 'Responsibility Deal'. This encourages businesses and other influential organisations to make a significant contribution to improving public health committing to taking action voluntarily through their responsibilities as employers, as well as through their commercial actions and their community activities. Further Information can be found at: <https://responsibilitydeal.dh.gov.uk/>

The Director of Public Health is responsible for making representations and observations on applications on behalf of health bodies. Public health and the other health bodies have unique access to data and evidence not available to other responsible authorities and which may inform licensing decisions, particularly in relation to cumulative impact policies. When such evidence/data is presented it will be considered and where links are made to any of the four licensing objectives it will be taken into account by the licensing authority in reaching its decision.

3 Fundamental Principles

- 3.1 Licensing is about regulating licensable activities on licensed premises, at qualifying clubs, and at temporary events within the terms of the Act. Any conditions attached to various authorisations will be focused on matters within the control of individual licensees and others in possession of relevant authorisations. These matters will centre on the premises being used for licensable activities and the vicinity of those premises. Whether or not incidents can be regarded as in being “in the vicinity” of licensed premises is a question of fact and will depend on the particular circumstances of the case. Where there is dispute, the question will ultimately be decided by the Courts.
- 3.2 In addressing this issue the Licensing Authority will primarily focus on the direct impact of the activities taking place at the licensed premises on members of the public living, working, or engaged in normal activity in the area. Licensing law is not the primary mechanism for the general control of nuisance and anti-social behaviour by individuals once they are away from the licensed premises and beyond the direct control of the individual, club or business holding the authorisation. Nevertheless, licensing law does have an important role to play in these matters and the Licensing Authority wishes to use all relevant controls in managing the evening and night-time economy.

4 The Need for Licensed Premises

- 4.1 “Need” concerns the commercial demand for another pub or restaurant or hotel. This is not a matter for the District Council in discharging its licensing functions, or for this Policy. “Need” is a matter for planning committees and for the market.

5 Cumulative Impact

- 5.1 In some town centres, where the number, type and density of premises selling alcohol on the premises are unusual, serious problems of nuisance and disorder outside or some distance from licensed premises may occur.
- 5.2 Where there is evidence that such a problem exists the Licensing Authority may adopt a Special Policy relating to cumulative impact.
- 5.3 The effect of a Special Policy would be that applications for new premises licences or club premises certificates would normally be refused if relevant representations to that effect are received, unless it can be demonstrated that the operation of the premises involved will not add to the cumulative impact already being experienced. Applicants would need to address the Special Policy issues in their operating schedules.
- 5.4 In order to adopt a Special Policy, the Licensing Authority has to take the following steps:

- identification of concern about crime and disorder or public nuisance
- consideration of whether it can be demonstrated that crime and disorder and nuisance are arising and are caused by the customers of licensed premises and if so, identifying the area from which problems are arising; or that risk factors are such that the area is reaching a point when a cumulative impact is imminent
- consultation with relevant bodies (as specified in the introduction to this Policy)
- inclusion of the Special Policy in the Licensing Policy
- publication of the Special Policy

5.5 Derbyshire Dales District Council is not proposing to adopt a Special Policy about cumulative impact at this time. The absence of a Special Policy does not prevent any responsible authority or interested party making representations on new applications on the grounds that the premises will give rise to a negative cumulative impact on one or more of the licensing objectives.

6 Other Mechanisms for Controlling Cumulative Impact

6.1 Whilst the Licensing Authority does not intend adopting a Special Policy there are other mechanisms that may be used to address behaviour that causes public nuisance, crime or disorder, for example:

- planning controls
- positive measures to create a safe and clean town centre environment in partnership with local businesses, transport operators and other departments of the local authority.
- the provision of CCTV surveillance in town centres, ample taxi ranks, provision of public conveniences open late at night, street cleaning and litter patrols
- powers of the Licensing Authority to designate parts of the District as places where alcohol may not be consumed publicly
- police enforcement of the general law concerning disorder and anti-social behaviour including the issuing of fixed penalty notices
- the prosecution of any personal licence holder or member of staff at such premises who is selling alcohol to people who are drunk
- the confiscation of alcohol from adults and children in designated areas
- police powers to close down instantly for up to 24 hours any licensed premises or temporary event on the grounds of disorder, the likelihood of disorder or noise emanating from the premises causing a nuisance
- the power of the police, other responsible authorities or a resident or business to seek a review of the licence or certificate in question

6.2 These may be supplemented by local initiatives promoted by partnership working of the Licensing Authority and the Responsible Authorities, in support of other legislation and guidance – eg Crime and Disorder Act 1998, Clean Neighbourhoods and Environment Act 2005, Violent Crime Reduction Act 2006, Health Act 2006 (workplace smoking ban), Policing and Crime Act 2009, Police Reform and Social Responsibility Act 2011, Anti-Social Behaviour, Crime and Policing Act 2014, Alcohol Harm Reduction Strategy, Local Government Regulation's (LAC^{ORS}) Practical Guide to Test Purchasing, etc.

7 Licensing Hours

- 7.1 The Licensing Authority will determine licensing hours on the individual merits of each application taking into account the operating schedule and any relevant representations. Longer licensing hours for the sale of alcohol can avoid large concentrations of customers leaving premises at the same time. This is necessary to reduce the friction at late night fast-food outlets, taxi ranks and other sources of transport which lead to disorder and disturbance.
- 7.2 The Licensing Authority will not set fixed trading hours within a designated area. This practice is known as 'zoning', and experience in Scotland suggests that it may lead to significant movement of people across boundaries resulting in greater disturbance in the streets.
- 7.3 Applicants should be aware that there are few areas in the District where licensed premises do not have the potential to impact upon residential properties and they will be expected to demonstrate how they will prevent their premises from giving rise to crime, disorder and public nuisance.
- 7.4 Generally shops, stores and supermarkets will be allowed to sell alcohol for consumption off the premises at any time when they are open for shopping, unless there are very good reasons for restricting these hours. For example, a limitation may be appropriate following police representations in respect of a shop known to be a focus of disorder and disturbance.

8 Children

- 8.1 This Policy seeks to protect children from physical, moral or psychological harm in line with the licensing objectives. Areas that will give rise to particular concern in respect of children include premises:
- where entertainment or services of an adult or sexual nature are commonly provided
 - where there have been convictions of members of the current staff at the premises for serving alcohol to minors or with the reputation for underage drinking
 - with a known association with drug taking or dealing
 - where there is a strong element of gambling on the premises (but not for example, the simple presence of a small number of cash prize gaming machines, although applicants will need to ensure that the siting of these machines is such that they minimise the potential to give rise to harm)
 - where the supply of alcohol for consumption on the premises is the exclusive or primary purpose of the services provided at the premises
- 8.2 It would be unusual for the Licensing Authority to completely prohibit children from having access to premises. A range of alternatives is available for limiting their access where that is necessary in order to protect them from harm:
- limitations on the hours when children may be present
 - exclusion of children under certain ages when particular specified activities are taking place
 - limitations on parts of premises to which children might be given access
 - age limitations (under 18)

- requirements for accompanying adults
 - full exclusion of those people under 18 from the premises when any licensable activities are taking place
- 8.3 The Licensing Authority will not impose any condition which requires the admission of children to any premises.
- 8.4 The Licensing Authority considers the Competent Body to advise on matters relating to the protection of children from harm to be the Derbyshire Local Safeguarding Children Board. A copy all applications for new licences or major variations will be sent to this Responsible Authority.
- 8.5 A further measure that should be considered in this context is the implementation of proof of age schemes. The Licensing Authority particularly commends schemes that carry the Proof of Age Standards Scheme (PASS) hologram logo.
- 8.6. The applicant must comply with the requirements of The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010, which makes proof of age schemes a mandatory condition of any licence to sell alcohol.

9 Children and Cinemas

- 9.1 Where film exhibitions are held at premises, the Licensing Authority will expect licensees or clubs to include in their operating schedules arrangements for restricting children from viewing age restricted films classified according to the recommendations of the British Board of Film Classification (BBFC), or in specific cases, by the Licensing Authority, itself.
- 9.2 In addition, all licences or certificates authorising film exhibitions must include a condition restricting the admission of children in accordance with the recommendations given to films by the BBFC or by the Licensing Authority.

10 Integrating Strategies

- 10.1 The Licensing Authority will ensure the proper integration of this Policy with local crime prevention, planning, transport, equality schemes and cultural strategies, in carrying out its licensing functions, through consultation, liaison and partnership working.
- 10.2 The Licensing Authority will expect applicants for premises licences and club premises certificates to have taken into account the Licensing Authority's Strategies when drawing up the operating schedule part of the application.

Crime Prevention

- 10.3 The Licensing Authority will encourage applicants and existing licence-holders to participate in crime prevention/community safety initiatives for licensed premises, developed with partners; for example, campaigns such as, (but not exclusively), 'Intoxicated – No Sale', and 'Intoxicated – No Entry', 'Safe and Responsible', or similar.
- 10.4 Where relevant representations are received or where they are suggested by the operating schedule, the Licensing Authority may attach conditions to premises licences and club premises certificates in order to reflect local crime prevention strategies.

Cultural Strategies

- 10.5 The Licensing Authority will monitor the impact of its licensing function on the provision of regulated entertainment, and particularly live music and dancing. Licensing conditions will only be used to impose restrictions on such events where they are necessary, proportionate and reasonable. Where there is an indication that these events are being deterred by licensing requirements this Policy will be reviewed to investigate how the situation may be reversed.

Transport

- 10.6 Where concerns are raised about the need to swiftly disperse people from town centres in order to prevent disorder and disturbance, the Licensing Authority will make arrangements to liaise with Derbyshire County Council's Local Transport Unit, and any other relevant organisations.

Employment, Planning and Building Control

- 10.7 Arrangements will be made for the Licensing Committee to receive reports on the following, to ensure they are reflected in their considerations:
- the needs of the local economy
 - the local employment situation and the need for new investment and employment where appropriate
- 10.8 In order to avoid duplication and inefficiency the Licensing Authority recognises that applications for licences should not be seen as a re-run of the planning application process and should not cut across planning decisions. Applications for premises licences for permanent commercial premises should normally be from businesses with planning consent for the property concerned.
- 10.9 The Licensing & Appeals Committee will, where appropriate, provide regular reports to the Planning Committees so that they may have regard to the situation regarding licensed premises in the area, including the general impact of alcohol related crime and disorder.

Promotion of Equality

- 10.10 The Licensing Authority recognises that the Equality Act 2010 places a legal obligation on public authorities to promote equality" to reflect the change whereby the 2010 Act replaced and expanded on the previous legislation.

11 Duplication

- 11.1 The Licensing Authority will ensure that in exercising its licensing function it does not duplicate other regulatory regimes, such as planning, pollution control, health & safety etc. eg. legislation governing health and safety at work or fire safety, already places duties on licensees in respect of the safety of employees and the general public.
- 11.2 Conditions in respect of public safety will only be attached to premises licences and club premises certificates where they are necessary for the promotion of that licensing objective and are not already provided for by other legislation.

12 Conditions

12.1 Mandatory Conditions

The 2003 Act provides for the following mandatory conditions to be included in every licence and/or club premises certificates in the circumstances specified.

MANDATORY CONDITION: SUPPLY OF ALCOHOL

- (1) No supply of alcohol may be made under the premises licence:
 - a. at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

MANDATORY CONDITION: IRRESPONSIBLE PROMOTIONS

1. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
2. An irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:-
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

MANDATORY CONDITION: FREE TAP WATER

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

MANDATORY CONDITION: PROOF OF AGE SCHEME

- (a) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (b) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (c) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - (i) a holographic mark, or
 - (ii) an ultraviolet feature.

MANDATORY CONDITION: REQUIREMENT TO MAKE SMALL ALCOHOL MEASURES AVAILABLE

The responsible person shall ensure that:-

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

MANDATORY CONDITION: SALE OF ALCOHOL - DUTY + VAT

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1—
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(a);
 - (b) “permitted price” is the price found by applying the formula—
$$P = D + (D \times V)$$
where—
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or

- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994(a).

MANDATORY CONDITION: EXHIBITION OF FILMS

The admission of children to film exhibitions is to be restricted in accordance with film classification recommendations made by the British Board of Film Classification.

MANDATORY CONDITION: DOOR SUPERVISORS

Any individual(s) at the premises carrying out a security activity must be licensed by the Security Industry Authority, as required by section 21 of the Licensing Act 2003.

12.2 Other Conditions

Any conditions that are attached to licences and certificates will be tailored to the individual style and characteristics of the premises and events concerned. Conditions may only be imposed where they are consistent with an operating schedule or on receipt of relevant representations.

12.3 Any conditions proposed by the applicant in the operating schedule part of the application shall be interpreted in accordance with the applicant’s intention. Standardised (blanket) conditions will be avoided, but the wording of the conditions shall be clear and easy to understand and enforceable.

12.2 Licence conditions will only be imposed where there is a need to promote the licensing objectives.

13 Enforcement

13.1 The Licensing Authority has established an enforcement protocol with Derbyshire Constabulary and other partners on matters relating to licensing. The purpose of the protocol is to ensure the effective deployment of local authority, police and other partner organisations’ staff in the enforcement of licensing law and the inspection of licensed premises.

13.2 Inspection and enforcement activity will be targeted on a risk-assessed basis with high risk and problem premises receiving greater attention, and those premises that are low-risk receiving a ‘lighter touch’.

13.3 Any enforcement action taken by the Licensing Authority will be in accordance with Derbyshire Dales District Council’s Corporate Enforcement Policy and will take into account the principles of the Regulator’s Code, which are available from the District Council’s Licensing Manager.

14 Live Music, Dancing and Theatre

- 14.1 In its role of implementing its cultural strategies, the Licensing Authority recognises the need to encourage and promote live music, dancing and theatre for the wider cultural benefit of the community, particularly for children.
- 14.2 When considering applications for such events the Licensing Authority will carefully balance the cultural needs with the need to promote the licensing objectives before imposing conditions on licences or certificates. As in all cases, conditions may only be imposed where they are consistent with an operating schedule or on receipt of relevant representations.
- 14.3 The Licensing Authority has obtained premises licences for public spaces within the community in its own name. These areas include parks and recreation grounds, leisure centres and car parks. Performers and entertainers providing only regulated entertainment do not need to obtain a licence or other form of authorisation before using these areas, although they will still need to obtain the permission of the District Council as the premises licence holder.

15 Administration, Exercise and Delegation of Functions

- 15.1 The powers and duties of the Licensing Authority in respect of licensing may be carried out by the Licensing Committee, by a sub-committee or by officers acting under delegated authority. Many of the licensing functions are administrative in nature and in the interests of speed, efficiency and cost-effectiveness the Licensing Authority supports the principle of delegating routine matters to officer level.
- 15.2 The table below sets out the delegation of functions and decisions.

Matter to be dealt with	Full Committee	Sub Committee	Officers **
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application (full) to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for Minor Variation of premises licence/club premises certificate			All cases

Matter to be dealt with	Full Committee	Sub Committee	Officers **
Application to vary designated personal licence holder		If a police objection	All other cases
Request to be removed as designated personal licence holder			All cases
Application for transfer of premises licence		If a police objection	All other cases
Application for interim authority		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant, frivolous, vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a Police or Environmental Health objection to a temporary event notice		All cases	

** Officers to be delegated by Derbyshire Dales District Council to carry out this responsibility are: the Director of Regulatory Services; the Licensing Manager.

16 Responsible Authorities

- 16.1 The Responsible Authorities are the public bodies that must be fully notified of applications, and are entitled to make representations to the Licensing Authority in relation to the application for grant, variation, or review of a premises licence or club premises certificate.
- 16.2 The Licensing Authority will include information and advice prepared by the Responsible Authorities in application packs for licences, and encourages applicants to seek early advice from the Responsible Authorities when making applications.

See following table for contact details for the Responsible Authorities for Derbyshire Dales District:

LICENSING ACT 2003 - RESPONSIBLE AUTHORITIES FOR DERBYSHIRE DALES

Definition in Licensing Act 2003	Responsible Authority for Derbyshire Dales	Contact Details
1. 'the relevant licensing authority and any other licensing authority in whose area part of the premises is situated'	Licensing Manager Email: licensing@derbyshiredales.gov.uk Tel: 01629 761313	Regulatory Services Derbyshire Dales District Council NB: please do not send extra copies to DDDC – we only need the original full application plus fee. If you are unsure if the premises is in more than one licensing authority's area, please contact this Council's Licensing Team.
2. 'the chief officer of police for any police area in which the premises are situated' Tel: 01298 762052	Derbyshire Constabulary Email: BDiv.Licensing@Derbyshire.PNN.Police.uk	Divisional Licensing Manager Buxton Police Headquarters Silverlands Buxton Derbyshire SK17 6QJ
3. 'the fire authority for any area in which the premises are situated' Tel: 01298 22620	Derbyshire Fire and Rescue Service Email: west_area_admins@derbys-fire.gov.uk	Staden Lane Buxton Derbyshire SK17 9RZ
4. 'the local authority by which statutory functions are exercisable in any area in which the premises are situated in relation to minimising or preventing the risk of pollution of the environment or of harm to human health'.	Environmental Health Manager FAO (Public Health & Housing) Email: envhealth@derbyshiredales.gov.uk Tel: 01629 761212	Regulatory Services Derbyshire Dales District Council Town Hall Matlock Derbyshire DE4 3NN
5. 'the enforcing authority within the meaning given by section 18 of the Health and Safety at Work etc Act 1974 for any area in which the premises are situated'.	Environmental Health Manager FAO (Commercial Section) Email: envhealth@derbyshiredales.gov.uk Tel: 01629 761212	Regulatory Services Derbyshire Dales District Council Town Hall Matlock Derbyshire DE4 3NN

OR

‘the enforcing authority within the meaning given by section 18 of the Health and Safety at Work etc Act 1974 for any area in which the premises are situated’.

Health and Safety Executive

Email: margaret.erskine@hse.gsi.gov.uk
Tel: 0115 971 2802

Health and Safety Executive
Band 5 Admin Leader
City Gate West
1st Floor
Toll House Hill
Nottingham NG1 5AT

Please note:

Enforcement responsibility for the Health and Safety at Work etc Act 1974 may rest either with the local authority or with the Health and Safety Executive. Further advice regarding which should be obtained from your safety advisor, or to check which authority you need to serve your application on, please contact the Licensing Section at the Council – 01629 761313.

6. ‘the local planning authority within the meaning given by the Town and Country Planning Act 1990 (c 8) for any area in which the premises are situated’

Development Manager

Email: planning@derbyshiredales.gov.uk
Tel: 01629 761336

Regulatory Services
Derbyshire Dales District Council
Town Hall
Matlock
Derbyshire DE4 3NN

OR

‘the local planning authority within the meaning given by the Town and Country Planning Act 1990 (c 8) for any area in which the premises are situated’.

Planning Services

Email: devcon@peakdistrict.gov.uk
Tel: 01629 816200

Peak District National
Park Authority
Aldern House
Baslow Road
Bakewell
Derbyshire DE45 1AE

Please note:

The responsibility for planning issues is divided between 2 authorities in the Derbyshire Dales. The District Council is the planning authority for the southern area of the district and the Peak District National Park Authority covers the northern area. To check which planning authority you need to serve your application on please contact the Licensing Section at the Council – 01629 761313.

7. ‘a body which:

(i) represents those who, in relation to any such area, are responsible for, or interested in, matters relating to the protection of children from harm,

Local Safeguarding Children Board

Email: trading_standards@derbyshire.gov.uk
Tel: 01629 532178

Derbyshire County Council
Chatsworth Hall
Chesterfield Road
Matlock
Derbyshire
DE4 3FW

(ii) and it is recognised by the licensing authority for that area for the purposes of this’ section as being competent to advise it on such matters’.

8. 'The local weights and measures authority (within the meaning of section 69 of the Weights and Measures Act 1985)'.

Derbyshire County Council Trading
Standards Division
Email: trading.standards@derbyshire.gov.uk
Tel: 01629 580000 Ext 6166

Derbyshire County Council
Cultural and Community Services
Trading Standards Division
Chatsworth Hall
Chesterfield Road
Matlock
Derbyshire DE4 3FW

9. 'The Director of Public Health or Local Health Board for any area in which the premises are situated'.

Derbyshire Public Health
Email: trading.standards@derbyshire.gov.uk
Tel: 01629 536180

Derbyshire County Council
Derbyshire County Public Health
Chatsworth Hall
Chesterfield Road
Matlock
Derbyshire
DE4 3FW

10. Home Office (Immigration Enforcement)

Home Office (Immigration Enforcement)
Email: Alcohol@homeoffice.gsi.gov.uk

Alcohol Licensing Team
Lunar House
40 Wellesley Road
Croydon
CR9 2BY

17 CONSULTTEES TO THE ORIGINAL LICENSING POLICY

Derbyshire Constabulary
Derbyshire Fire and Rescue Service
Derbyshire Local Safeguarding Children Board
Health & Safety Executive
Derbyshire Dales District Council:
Public Health Authority
Health & Safety Authority
Planning Authority
Legal
Community Safety
Tourism
Arts Development
Leisure Services
Elected Members
Peak District National Park Authority (Planning)
Neighbouring Local Authorities
Derbyshire Rural Community Council
Town and Parish Councils and Parish Meetings
Existing holders of Premises Licences and Club Premises Certificates in Derbyshire Dales
Licensing Solicitors
Crime Partnerships
Musicians' Union
Equity
Arts Council for England
Association of Licensed Multiple Retailers
Breweries and Pub Companies
Campaign for Real Ale
Chambers of Trade
British Institute of Innkeepers
Other Interested Parties and Trade Associations
Members of the Public