

Brailsford Parish



Neighbourhood Plan 2013-2033 Consultation Statement

**Brailsford & Ednaston Parish Council
November 2019**

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1. Introduction

- 1.1 This document has been produced in accordance with Regulation 15 (2) of The Neighbourhood Plan (General) Regulations 2102. It provides a summary of the engagement that took place in developing the Brailsford Parish Neighbourhood Plan.
- 1.2 Section 15(2) of Part 5 of the Regulations sets out what a Consultation Statement should contain as follows:
- details of the persons and bodies who were consulted about the proposed neighbourhood development plan
 - explains how they were consulted
 - summarises the main issues and concerns raised by the persons consulted
 - describes how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Plan.

Neighbourhood Plan Development Group

- 1.3 Following a series of Public Meetings to raise awareness of the Localism Act 2011 and Neighbourhood Planning process, the Brailsford Parish Neighbourhood Plan Development Group (NPDG) was established by the Brailsford & Ednaston Parish Council to oversee the development of the Neighbourhood Plan. The Group agreed on a development strategy which would inform as many local people, stakeholders and relevant organisations/statutory bodies and included:
- Attendance at relevant Derbyshire Dales District Council and Local Plan Advisory Group meetings
 - All Parish communication and survey
 - Creation of a dedicated webpage on the Parish Council website
 - Establishment of a Neighbourhood Planning network and virtual communication group
 - Contact with neighbouring parishes
 - Regular public consultation meetings
 - Correspondence with relevant organisations/statutory bodies.

2. Designation of the Neighbourhood Plan Area

- 2.1 Notification was made to DDDC by Brailsford & Ednaston Parish Council as the Qualifying Body for the Parish in April 2014 that a Neighbourhood Plan would be prepared.
- 2.2 A request was made to DDDC for formal designation of the Parish as a Neighbourhood Planning Area in October 2104. Official notices were distributed and a consultation period was opened.

2.3 Following the requisite statutory consultation period, the area was designated by DDDC as the Brailsford Parish Neighbourhood Plan Area in April 2015.

3. Timeline of Events

Date	Action
16.4.14	Public Meeting (Reflection on village survey from 2011-2012). Volunteers for Planning Group sought
24.4.14	Email to Derbyshire Dales District Council (DDDC) to confirm a Neighbourhood Plan is being actioned and the processes required
21.5.14	Public Meeting (Areas to focus on in the Plan)
25.6.14	Public Meeting (Play area/Medical facilities)
23.7.14	Public Meeting (Play area/transport review) Meeting with DCC transport organized
20.8.14	Public Meeting (Invite to medical centre/CCG)
10.9.14	Email asking for more volunteers due to drop in numbers
24.9.14	NP Group Meeting
Oct 14	Request to DDDC to designate Neighbourhood plan area
13.10.14	NP Group Meeting (Questionnaire Preparation)
24.11.14	NP Group Meeting (Questionnaire Preparation)
March 15	Parish Questionnaire distributed
7.4.15	Designation of Neighbourhood plan approved
13.4.15	NP Group Meeting
22.7.15	Open Public meeting to feedback results of questionnaire and listen to further feedback
20.8.15	NP Group Meeting (On-going analysis)
16.11.15	NP Group Meeting with Derbyshire Dales District Council Planning Dept. to feedback analysis from questionnaire
7.12.15	NP Group Meeting (Traffic & Planning review)
6.1.16	NP Meeting Traffic Assessment Proposal
Jan 16	Playing Field Survey distributed to users in the area
19.1.15	NP Group Meeting (Traffic & Planning review)
15.2.16	NP Group Meeting - Preparing draft plan
21.3.16	NP Group Meeting - Preparing draft plan
5.4.16	NP Group Meeting - Preparing draft plan
13.4.16	Open Meeting - Review of draft plan –More volunteers sought, Dissemination group established
May	Work undertaken with planning consultant
11.5.16	Met with Derbyshire Dales District Council
14.6.16	NP Group meeting
22.6.16	Neighbourhood Group Planning meeting
29.6.16	Public consultation:- <ul style="list-style-type: none"> • Discuss presentations from potential developers (Gladman, Richborough) and agree a village position • Discus and identify the preferred sites for any future development as set out in the Neighbourhood Plan
19.7.16	NP Group Plan meeting
27.7.16	Public consultation:- <ul style="list-style-type: none"> • Hear the results of the Traffic Study commissioned by the Parish Council and the Consultants 'recommendations
3.8.16	Meet with Urban Vision North Staffordshire – Look at design guidance
15.8.16	NP Group Meeting - Finalise the Housing and Traffic sections following the last public consultation and to identify outstanding actions
22.8.16	Meeting with Hlland Ward/Doveridge Parish Councils
16.9.16	Meeting with DCC ref the playing field
9.12.16	Preliminary Regulation 14 Pre-Submission Consultation
25.1.17	Final Public Meeting
10.3-21.4 .17	Regulation 14 Consultation
2.5 - 16.6.17	Health check and consultation response review
19.6 – 30.6.17	Redrafting
5.7.17	Parish Council approval of redraft
12.9.17	Formal submission to DDDC requesting SEA
6.10.17	Response from DDDC
1.11.- 31.12.17	Response to DDDC and resubmission
29.1.18	Re-submission

2018-2019	Further comments and requests from District Council
March 2019	PC decision to resubmit
July 2019	Decision to seek direct support from District Councillor in conjunction with the relevant officers of the District Council
21 November 2019	Meeting held with DDDC Policy Officer and District Councillor. Discussions held about 'restatement' policies. Revised version of plan to be submitted

4. Parish Survey and Questionnaire

- 4.1 The first activity of the NP Group was to produce a questionnaire to obtain basic data for the formal development of the Neighbourhood Plan.
- 4.2 The questionnaire comprised 10 sections covering all aspects of Parish Life and a section designed to collect relevant demographic data. The questions allocated to each section were based on those developed for the Parish Plan in 2011. Advice was sought from DDDC on the range of topics to be covered. A copy of the Questionnaire is included in Appendix 1.
- 4.3 The Questionnaire (numbered copies) was delivered door-to-door in April 2015 using the electoral register for the Parish. One questionnaire was available per household and was issued with an SAE to enable the completed documentation to be sent to the Parish Council Clerk.
- 4.4 A response rate of c55% was achieved although not all respondents answered every question.
- 4.5 Responses were analysed by the Development Group and a summary report was prepared and circulated to members of the Group. It was also made available on the Parish Council's website.
- 4.6 A copy of the survey report is attached as Appendix 2.
- 4.7 The responses were analysed by members of the Steering Group and a report of findings was produced and published through the website, all-house leaflet drop and a public meeting which c80 residents attended.
- 4.8 A second public consultation to disseminate the results and agree priority areas was held on 22 July 2015. Some 60 residents attended. The main topics to be included in the Neighbourhood Plan were confirmed.
- 4.9 During the development of the Plan two further surveys were held to identify housing need. The first by DDDC examined the need for affordable housing to enable local residents, especially young people and young families, to stay within the Parish; and the second by Peak District Rural Housing Association to quantify a known demand for specialist accommodation for older residents wishing to downsize. Both surveys were supported by the Parish Council.

5. Key Findings of the Parish Survey

5.1 The following statements summarise the key findings of the Parish Survey:

- Concern about loss of village integrity, community cohesion and a reduced quality of life through potential over development
- Lack of public open space, sports and recreational areas and the potential for existing areas to be lost to development
- A preference for small-scale developments with mixed building types including the provision of specially adapted bungalows to meet the requirements of downsizing for elderly residents and to accommodate those with physical disability
- Ongoing concerns about traffic management volumes and speeds, including HGV numbers, movements on narrow roads and speeding vehicles through the settlements and on narrow roads
- Concerns relating to landscape impact and detriment, including encroachment onto greenfield sites and urban sprawl
- Loss of landscape character in a rural area (mature trees and hedgerows) and net loss of biodiversity especially priority species, the under provision of essential infrastructure and the impact on community facilities resulting in reduced provision for existing residents.

5.2 A full report of findings is set out in Appendix 2.

6. Publicity

6.1 The Steering Group undertook a proactive publicity campaign throughout the development of the Neighbourhood Plan. The community and stakeholders were kept informed on the progress of the Plan and encouraged to get involved through the following:

- Parish Council Website with a web page, dedicated to the Neighbourhood Plan. The webpage provided background information on the Plan, contact details and how to get involved, minutes of the Steering Group meetings and progress updates on Plan preparation.
- Parish Notice Boards. Regular notices were placed on the Parish notice boards preceding key consultation events and outlining progress with the Plan.
- Meetings. The Neighbourhood Plan was included as a standard agenda item at the Parish Council meetings.
- All-Home Leaflet Drops. Residents were also kept informed of significant stages and invited to consultations and public meetings via a series of leaflets produced by the NPDG and distributed door-to-door across the Parish

- Social Media. This method was supported by the independent Action Team Brailsford (ATB) group.
- All Parish Survey Questionnaire. Copies of the survey were sent to each home in the Parish using the electoral register as a base. The questionnaires were numbered and each one was issued with an SAE to expedite return to the Parish Clerk. A total of 255 completed questionnaires were returned, representing a 55% response rate.

7. Public Consultation Sessions

- 7.1 An open public consultation evening for residents to consider the need to prepare a Neighbourhood Plan was held in April 2014. Over 70 residents attended and a group of 10 volunteers identified to form a Development Group supported by the Parish Council.
- 7.2 The preparation of a Neighbourhood Plan for Brailsford Parish built upon work already undertaken by residents to develop a Parish Plan for Brailsford and Ednaston – the two main settlements in the Parish. The development of a Parish Plan began as new legislation was being introduced by the Localism Act 2011.
- 7.3 A series of public consultation meetings were held to examine various aspects of the key findings and to assist with the development of related policies.
- 7.4 Five further Public consultations to discuss the focus and specific policies to be adopted in the Neighbourhood Plan were held on the following dates:
- 16 April 2014
22 July 2015
- 29 June 2016
27 July 2016
- 25 January 2017
- 7.5 Records of the outputs of each meeting were produced and published using the Parish Council website and via the email group.
- 7.6 Two sessions (29 June and 27 July) were led by an independent facilitator from Rural Action Derbyshire were held to identify the preferred development sites: both sites identified in the emerging Local Plan and those proposed by residents were considered.
- 7.7 At one public meeting it was agreed that additional funding was needed to support Plan development and a dedicated Just Giving site was set up to enable donations to be made. All funds were managed by the Parish Council's Finance Officer under an agreed protocol.

- 7.8 A final meeting was held in January 2017 as part of the Regulation 14 process. Comments were taken on board as part of the overall consultation process. Generally residents were satisfied with the direction taken and objectives set out in the Plan.
- 7.9 All public meetings were held in the Brailsford Village Institute.
- 7.10 Because of the length of the ongoing discussions with DDDC the development of the Neighbourhood Plan has been a standing item on the Agenda of the Brailsford and Ednaston Parish Council with responses to comments from DDDC and changes made to the Plan reflect the changing circumstances within the Parish and in national and local legislation and policies discussed and approved by members. This process allowed for continuing public engagement with any changes required.

8. Consultation with Key Stakeholders

- 8.1 During the development of the Plan the Neighbourhood Planning Action Group had direct discussions or formal exchanges of correspondence with:

- Derbyshire Dales District Council
- Derbyshire County Council
 - Highways and Transportation
 - Public Transport Unit
 - Corporate Services
 - Estates Dept.

- Severn Trent
- Environment Agency
- Brailsford & Hulland GP Practice
- Southern Derbyshire Clinical Commissioning Group
- Local District and County Councillors
- Derbyshire Wildlife Trust
- Adjoining Parish Councils
- Tier 3 Settlements (DDDC Emerging Plan) – Doveridge and Hulland Ward
- Brailsford Village Institute Committee

9. Meeting with Landowners (proposing housing sites)

The Neighbourhood Planning Steering Group held meetings with potential developers and land owners and their agents to consider their plans. These meetings were also open to residents and the wider public.

10. Pre-Submission Consultations

- 10.1 A formal Pre-Submission meeting was held with DDDC in September 2016 and their comments were incorporated into a final draft.

10.2 The draft Neighbourhood Plan was considered by the Neighbourhood Plan Steering Group and the Parish Council in November 2016 when it was agreed to proceed with a preliminary pre-submission consultation as suggested by RAD. Copies of the draft Plan were placed at key locations around the village, on the Parish Council website, and were sent to key stakeholders. This 2-week consultation was completed in December 2016. Feedback and comments were incorporated into a revised document which was then passed to DDDC for the Regulation 14 consultation.

10.3 The first preliminary consultation was held in December 2016 with 10 responses received.

11. Regulation 14 Consultation

11.1 This formal consultation period commenced on the 10 March 2017 and ended on the 21st April 2017.

11.2 A list of the Regulation 14 consultees is attached as Appendix 3. Copies of the Plan were made available electronically.

11.3 Again, the consultation was publicised widely in the community and to stakeholders, including where the plan could be viewed and the methods by which a response could be made. Inspection copies were available as follows:

- On the Parish Council's dedicated neighbourhood plan web page (www.brailsfordandednaston.org.uk)
- Paper copies at convenient locations throughout the Parish i.e.:
 - Village Institute
 - Two pubs
 - Church Office
 - Post Office
 - Primary School
 - GP surgery
- Comment sheets were provided at each location together with a response address.
- Notices were placed on social media

11.4 Seven written responses were received from.

- Derbyshire Dales District Council (two submissions)
- Gladman Developments
- Historic England
- Environment Agency
- Highways England
- 2 members of the public.

11.5 A number of responses were generally supportive of the Plan and its aims. All the responses received were considered by an independent external consultant and the

Plan amended accordingly. Table 1 describes the consultation comments requiring action and the relevant revision actions agreed and taken by the NPDG.

Table 1: Summary of Consultation Responses

Consultation Comment	Origin	Action Taken
More clarity needed on the statutory purpose of the Neighbourhood Plan	DDDC	Use wording proposed by District Council.
Restructure statistical section to ensure relevant data is better managed	DDDC	More sub-headings introduced
Ensure full alignment with NPPF (2012)	DDDC/Gladman	Include relevant references from the NPPF (2012)
Policy Context generally needs strengthening.	DDDC	Improved alignment with NPPF (2012) required. Policies checked and statements amended where necessary to match the changes made to the Derbyshire Dales Local Plan
Clarify the rationale for the Plan and its key themes	DDDC	Review text and amend to place emphasis on key themes and issues arising from the Parish survey
Clarify the terms village environment, village boundary and settlement boundary	DDDC	Review text and plans and amend accordingly
There is too much duplication with the policies set out in the Local Plan	DDDC/Gladman	NPDG have reviewed and wish to emphasise certain policies such as the requirement for specialist housing for older residents and the maintenance of the integrity of the village environment
Consultation Statement to be created as a separate document in accordance with Regulation 15 guidance	DDDC	New document created and information transferred from main text
Ensure timeline for statutory consultations is clear	DDDC	Amendments made
All transport Policies do not address land use issues or are capable of delivery through development activity	DDDC	Review policies and separate out those which are community focused. Apply this rationale to all sections
Provide evidence to confirm that cumulative effects of additional traffic will have impact (severe)	DDDC/Gladman	Discussions with Highway Authority to ensure assessments take account of total traffic implications
Green space section does not identify all existing green space	DDDC	Additional plans added
Ensure clear statements made about Green space designation	DDDC	Ensure links clearly made to NPPF conditions for creating local green space

Inadequate evidence base for Landscape and wildlife polices	DDDC	Include more local detail from published policy to demonstrate local conditions including AMES
Tranquility and dark skies index is overplayed	DDDC	Include statement from DCC Technical Note and more detail from relevant studies
Community polices	DDDC	Review polices and separate out those which are land use based and those which are community focused and aspirational
All sustainable transport polices should be included in the Transport section	DDDC	Rationalised polices
SEA statement. Confirmation that this is not required in accordance with the guidance given and advice received from DDDC	DDDC	Obtain written confirmation from DDDC. Referred to DDDC on two occasions
Ensure clear and adequate linkage to the Saved Policies of the 2005 Derbyshire Dales Local Plan	DDDC	Reviewed policies and annotated accordingly. Now irrelevant because of delays on timing
Plans unclear	DDDC	Improved Plans sought from District Council which had supplied some of the originals. Revised layouts and definitions of Plans
Inconsistency in some statistics used	DDDC	Data rationalized
More clarity required about referenced material	DDDC	Checked and added details to references
Ensure alignment with all revisions of the emerging and now approved Local Plan	DDDC	Plan reviewed and updated accordingly
Review quality and detail of landscape assessment data	DDDC	Sections revised accordingly and some material removed
More emphasis needed on car parking problems in Brailsford	Public	More detail in background sections and included in transport and amenities section policies
Flood Plain Issues	EA	Development areas not in flood plain of Brailsford Brook. Welcome recognition of DCC Flood Risk Policy
Highways and Transport Issues	Highways Agency	Issues relating to the plan fall outside the remit of the Agency but recognize linkages with A38
Historic buildings and Conservation area	Historic England	Welcome recognition of the importance of the conservation area and request alignment with best practice guidance

11.6 The amendments and the revised Plan were considered by the Parish Council which

formally agreed its submission. The Plan was submitted to the District Council on 29 January 2018.

Appendix 1
Copy of All Parish Questionnaire

Appendix 2

Summary of Parish Survey Responses

Appendix 3

List of Consultees

a. Parish Councils

Shirley
Weston Underwood
Mercaston
Hulland Ward
Bradley
Hollington
Kirk Langley

b. Statutory Bodies

Derbyshire Dales District Council
Derbyshire Dales District Council Planning
Derbyshire County Council
Derbyshire County Council – Digital Derbyshire
Derbyshire County Council – Highways
Homes & Communities Agency
Amber Valley District Council
Natural England
Historic England
Highways England
Environment Agency
Network Rail
Derbyshire Constabulary
Southern Derbyshire Clinical Commissioning Group

Note: No representation was made to the Coal Authority as the Parish lies outside the known coalfield area.

c. Utilities

Severn Trent Water
Central Networks
N-Power
British Gas
BT

d. Other Organisations

Derbyshire Dales CVS
Brailsford School
GP Surgery

- e. **Public** (through public meetings and availability of documents at the public houses (Rose and Crown and Yew Tree Inn) and at the Brailsford Institute