



DERBYSHIRE COUNTY COUNCIL ELECTIONS

4 MAY 2017

CANDIDATE PACK

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Fax No	
Your Ref.	
My Ref.	
E-mail	electoral@derbyshiredales.gov.uk

Dear Candidate/Agent

Derbyshire County Council Elections – 4 May 2017 Notes for Candidates and Agents

Please find enclosed a Nomination Pack in relation to the forthcoming elections.

These notes contain summary information relating to deadlines that are imposed by the Election Rules and should be read carefully. The notes are not an intact recital of the law relating to elections but have been drawn up as a summary document to lead candidates through the election process step by step, offer explanation and guidance where necessary and highlight key dates and important points.

Electoral Commission's Guidance for candidates and agents is available at www.electoralcommission.org.uk/i-am-a/candidate-or-agent/local-elections-in-england

Please address any queries you may have on the process to the Elections Helpline, 01629 761335 or by emailing electoral@derbyshiredales.gov.uk.

1. TIMETABLE

These notes have been arranged in order of the statutory timetable of events a copy of which may be found in the attached Nomination pack. Candidates and Agents should take careful note of the deadlines that are imposed.

2. BRIEFING FOR CANDIDATES AND AGENTS

There will be a Briefing for candidates and agents in the Council Chamber, Town Hall, Matlock DE4 3NN at 6.00pm on Tuesday 28 March. All prospective candidate and agents are strongly encouraged to attend.

3. NOTICE OF ELECTION

The Notice of Election will be published in the villages and towns of the County Divisions on 27 March 2017 to signal that an election is about to be held. The notice will contain details

about the date of the election, electoral areas, how to obtain nomination papers and the place and time for the return of completed papers.

4. THE CANDIDATE

Qualifications

To be qualified as a county council election candidate, a person must be:

- 18 years of age or over at the date of his/her nomination
- a British Citizen
- a citizen of the Republic of Ireland, or
- a citizen of a Commonwealth country who does not require leave to remain in the UK, or who has indefinite leave to remain in the UK

This is not a complete list of qualifications. Please refer to Part 1 of the Guidance for full details.

Disqualifications

Certain people are disqualified. For example:

- you are disqualified from standing as a candidate at elections to a particular local authority if you are a paid officer or employee of that local authority
- certain convicted persons
- people who are subject to a bankruptcy restrictions order or interim order

This is not a complete list of disqualifications and the full range is complex. You should consult the House of Commons Disqualification Act 1975 for the complete list. **If in doubt you must seek independent legal advice.**

5. NOMINATIONS

Deadlines

The deadlines for becoming validly nominated are fixed and cannot be moved for any reason. They are:

- First day for delivery of nomination papers Monday 27 March 2017
- Last day for Delivery of nomination papers 4pm on Tuesday 4 April 2017

Forms to Submit

You must complete and submit the following forms to the Deputy Returning Officer at the Town Hall, Matlock, by no later than Noon on the nomination deadline day. The relevant forms are included within the Nomination pack.

- a nomination paper
 - this needs to contain your name and must be signed by ten electors from the electoral division for which you are standing, known as subscribers

- your consent to nomination
 - This form requires you to give your date of birth and declare that you are both qualified and not disqualified from being elected. You will also need a witness to attest the form. **Please note that members of my election team are not permitted to attest nomination forms.**

NOTE: CANDIDATES MUST RETURN THE ENTIRE CONSENT TO NOMINATION FORM WHICH INCLUDES COPIES OF THE RELEVANT LEGISLATION BY THE CLOSE OF NOMINATIONS FOR THEIR NOMINATION TO BE VALID.

- authorisation to use a party description and an emblem request form (if standing on behalf of a registered party)

Delivery

Nomination papers can only be delivered to the Town Hall, Matlock DE4 3NN between the hours of 10am and 4pm on the days stated on the Notice of Election. An appointment is recommended for an informal check or to submit your papers. Tel. 01629 761335 or email electoral@derbyshiredales.gov.uk

There are strict rules regarding delivery of nomination papers. These require that nomination papers, including the consent to nomination, must be hand delivered to the Town Hall. Forms sent by post will not be considered as 'delivered'. **Do not hand your nomination papers over to the Reception staff, post through a letterbox or otherwise leave unattended.** The appointment of Agent and request to use party emblem may be submitted by post

I strongly advise that you allow plenty of time in case there are mistakes in your nomination papers that need to be corrected. Papers cannot be corrected after the deadline has passed. Any nomination ruled invalid is to be re-submitted with new subscribers.

Withdrawal of Candidature

You have until **4pm on Tuesday 4 April 2017** to formally withdraw your candidature from the election process. The notice may take the form of a letter and must be signed by the candidate and attested by one witness.

6. STATEMENT OF PERSONS NOMINATED

A "**Statement of the Persons who stand Nominated**" will be published before **4pm on Wednesday 5 April**, at the Town Hall, Matlock, and on the District Council's website. A **Notice of Poll** will be published not later than **Tuesday 25 April** in those places and in parishes throughout the District.

7. NOTICE OF VALIDITY

All candidates will be issued with a 'Notice of Validity' confirming that their nomination has been accepted.

Nomination papers may be inspected at the Town Hall, Matlock during normal office hours after the close of nominations until the day before polling day.

8 APPOINTMENT OF AGENTS

Election agent

You can act as your own agent if you wish. The election agent is the person responsible to the candidate and to the public for the proper management of the candidate's campaign. In particular, the election agent is responsible for the financial management of the election campaign and for ensuring that the declaration and return of the candidate's election expenses are properly completed and delivered to the appropriate officer. It is important to note that the candidate's election may be invalidated if the election agent does not promptly and correctly perform his duties.

The deadline for the appointment of election agents is **4pm on Tuesday 4 April 2017**. A form for this purpose is included in the Nomination Pack.

Polling Agents

You can also appoint people to observe proceedings on your behalf on polling day in polling stations. A form for this purpose is included in the pack and must be returned to me no later than **27 April 2017**.

9. REGISTER OF ELECTORS AND LIST OF ABSENT VOTERS

Each nominated candidate is entitled to receive a copy of the register of electors that will be used at the election, including updates. **Candidates requiring a copy of this register must complete a request form** (enclosed) and be aware of the limitations on use of electoral information.

10. POLLING DAY

Polling day is **Thursday 4 May 2017** and polling hours are between **7am to 10pm**. Details of the polling stations will be circulated to candidates.

The candidate and his or her election agent are entitled to attend at any polling station in the electoral area during polling day, and any polling agents may attend at the polling station for which they have been appointed. Only one polling agent per candidate is allowed to enter the polling station at any one time.

Tellers

Candidates may sometimes use 'tellers' to stand outside polling stations and record the electoral numbers of people who have voted. However, tellers have no status in electoral law, and they are not allowed to enter the polling station.

Voters are not required to give information to tellers and they should not be pressed if they refuse to answer. In view of the lack of legal guidance for tellers, candidates and agents may wish to acquaint their volunteers with the notes attached "*Conduct at Polling Stations*".

11. OPENING OF POSTAL BALLOT PAPERS

The opening of the postal ballot papers will take place at the Town Hall, Matlock from 18 April until Polling Day. We will advise candidates of the dates and times of opening sessions. The candidate and the election agent may attend the proceedings. An agent can also be appointed to attend the openings and the name and address of the person must be given in writing to the Deputy Returning Officer.

12. VERIFICATION AND COUNT

All ballot boxes used during polling day will be transported to Arc Leisure, Bakewell Road, Matlock at the close of poll. The Verification will take place at 10pm on Thursday 4 May 2017 and the Counting of Votes will take place at Arc Leisure, Bakewell Road, Matlock commencing at 10am on Friday 5 May 2017.

Candidates will be sent confirmation of the arrangements being made for the count and the number of counting agents that may be appointed nearer the time. **Do not complete and return the appointment form, until you have been advised of your entitlement.**

In addition to the counting agents the following persons are also entitled to attend the count:-

- candidates and their partners/guest
- candidates' election agents
- any person authorised by the Deputy Returning Officer.

13 RESULTS

I will make the Declaration of the Votes Cast and post a copy of the results outside the Count Centre. Copies of the results will be available on request at the Count Centre.

14 SPENDING LIMITS

As a candidate you are subject to spending limits during the regulated period ahead of the election. Please see the relevant notes in the enclosed Guide published by the Electoral Commission.

Please note, money that you have spent on the election cannot be claimed back.

15. SECRECY

Candidates and Agents must pay particular attention to the rules relating to the secrecy of the ballot a copy of which is included in the pack.

Yours sincerely



Sandra Lamb
Deputy Returning Officer

You must print off the forms in this pack before submitting them

The following papers must be delivered by hand:

1a: Nomination paper

1b: Candidate's consent to nomination

The following papers can be delivered by hand or by post:

2: Certificate of authorisation

3: Request for a party emblem

4: Notification of election agent

The notice of election published by the Returning Officer will specify the times and exact location to which nomination papers must be delivered.

Ensure that where signatures are required, you submit the **original signed version** of each completed paper. Documents without original signatures cannot be accepted.

This checklist is designed to assist candidates standing in a principal area local government election¹ in England or Wales in preparing to submit their nomination, and should be read alongside the Electoral Commission's [Guidance for candidates and agents](#).

Task	Tick
Nomination form (all candidates)	
Add your full name – surname in the first box and all other names in the second	
Optional - Use the commonly used name(s) box(es) if you are commonly known by a name other than your full name and want it to be used instead of your full name	
Description – Party candidates can use a party name or description registered with the Electoral Commission and supported by a certificate of authorisation from that party; others can use 'Independent' (and/or 'Annibynnol' in Wales) or leave this blank. Whatever you enter in this box will appear as your description on the ballot paper	
Add the full home address of the candidate	
Subscribers – all ten subscribers must sign and have their name printed. Use your copy of the electoral register to make sure the elector number of all subscribers are accurate	
Method of submitting the form to the RO: in person (but not limited to you or your agent), by hand	
Candidate's consent (all candidates)	
You must be a British, Commonwealth or other European Union Citizen and not require leave to enter or remain in the United Kingdom or have indefinite leave to remain. You must also be 18 years old or older on the date you sign this form.	
You must meet at least one of the listed qualifications (a, b, c or d). Complete in full the details for all the qualifications that you meet in the space provided within the relevant box(es).	
You must not sign the form if you are disqualified to stand. Make sure that you read the Electoral Commission guidance on standing for election as well as the legislation listed. If you are not sure if you are able to stand you should contact your employer (where relevant), consult the legislation or, if necessary, take your own independent legal advice	
Add your full date of birth	
Sign and date the document in the presence of another person	
Get the other person to complete and sign the witness section	
Method of submitting the form (which must include all pages of legislation) to the RO: in person (but not limited to you or your agent), by hand	
Certificate of authorisation (party candidates only)	
Ensure the certificate contains the candidate's full name	
Check the certificate allows the registered party name or description given on the nomination paper to be used (or allows the candidate to choose to use the party name or any registered description)	
Ensure the certificate is issued by the party Nominating Officer (or someone that they have authorised to issue it on their behalf) and that it is the original copy signed by that person	
Method of submitting the form to the RO: in person (but not limited to you or your agent) or by post	

¹ This is not to be used for parish, community or mayoral elections. Separate [forms and guidance are available](#).

Request for party emblem (party candidates only)	
Write the name or description of an emblem registered by the party and published on the Electoral Commission's website	
Ensure the request is made by the candidate	
Method of submitting the form to the RO: in person (but not limited to you or your agent) or by post	
Appoint an election agent (all candidates)	
Give the name, address and office address of the appointed election agent	
Ensure the appointed agent signs the form showing their acceptance	
Method of submitting the form to the RO: in person (but not limited to you or your agent) or by post	

Office Use only	Date received	Time received	Initials	No.

1a	Local government election	Nomination paper
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*ELECTION OF COUNCILLORS / A COUNCILLOR for the	
1	*electoral division/ward of the
*county/district/London borough/county borough of *Delete whichever is inappropriate	2
Date of election:	

We, the undersigned, being local government electors for the said *electoral division/ward do hereby nominate the under-mentioned person as a candidate at the said election.

Candidate's Details	
Candidate's surname	Mr/Mrs/Miss/ Ms/Dr/Other
Other forenames in full	
Commonly used surname (if any)	
Commonly used forenames (if any)	
Description (if any) Use no more than six words (see note 5)	
Home address in full	

	Signature	Print name	Electoral number	
			Polling district	Elector number
Proposer:				
Seconder:				

We, the undersigned, being local government electors for the said *electoral division/ward, do hereby assent to the foregoing nomination

1				
2				
3				
4				
5				
6				
7				
8				

¹ Insert name of electoral division/ward. ² Insert name of county/district/London borough/county borough.

Notes

1. The attention of candidates and electors is drawn to the rules for completing nomination papers and other provisions relating to nomination papers contained in the election rules in the Local Elections (Principal Areas) (England and Wales) Rules 2006.
2. Where a candidate is commonly known by some title they may be described by their title as if it were their surname.
3. Where a candidate commonly uses a name which is different from any other name they have, the commonly used name may also appear on the nomination paper, but if it does so, the commonly used name (instead of any other name) will appear on the ballot paper.
4. But the ballot paper will show the other name if the Returning Officer thinks that the use of the commonly used name may:
 - (a) be likely to mislead or confuse electors, or
 - (b) that the commonly used name is obscene or offensive.
5. The description, if any, can only be:
 - (a) one certified as an authorised or registered description as mentioned in Rule 5 of the election rules, or
 - (b) the word 'Independent' (in Wales you may use the word 'Annibynol' instead or use both words).
6. An elector may not:
 - (a) subscribe more nomination papers than there are vacancies to be filled in the electoral area in which the election is held, or
 - (b) subscribe a nomination paper for more than one electoral area in the same *county/district/London borough/county borough.
7. In this form 'elector':
 - (a) means a person whose name is registered in the register of local government electors for the electoral area in question on the last day for the publication of notice of election, and
 - (b) includes a person then shown in the register as below voting age if (but only if) it appears from the register that he will be of voting age on the day fixed for the poll.
8. However, a person who has an anonymous entry in the register of local government electors cannot nominate a candidate for election.

*Delete whichever is inappropriate

1b

Local government election

Candidate's consent to nomination

Date of election:			
I (name in full):			
of (home address in full):			
hereby consent to my nomination as a candidate for election as councillor for the:		*electoral division/ward	
of the *county/district/London borough/county borough of:			
I declare that on the day of my nomination I am qualified and that, if there is a poll on the day of election, I will be qualified to be so elected by virtue of being on that day or those days a qualifying Commonwealth citizen, a citizen of the Republic of Ireland or a citizen of another Member State of the European Union who has attained the age of 18 years and that:			
*a. I am registered as a local government elector for the area of the *county/district or London borough/county borough named above in respect of (<i>qualifying address in full</i>):			or
and my electoral number (<i>see Note below</i>) is:			
*b. I have during the whole of the 12 months preceding that day or those days occupied as owner or tenant the following land or other premises in that area (<i>description and address of land or premises</i>):			or
*c. my principal or only place of work during those 12 months has been in that *county/district/London borough/county borough at (<i>give address of place of work and, where appropriate, name of employer</i>):			or
*d. I have during the whole of those 12 months resided in that area at (<i>give address in full</i>):			
* For a nomination in England: I declare that to the best of my knowledge and belief I am not disqualified for being elected by reason of any disqualification set out in, or decision made under, section 80 of the Local Government Act 1972, section 78A of the Local Government Act 2000 or section 34 of the Localism Act 2011 (copies of which are printed overleaf), and I do not hold a politically restricted post, within the meaning of Part 1 of the Local Government and Housing Act 1989, under a local authority, within the meaning of that Part.			
*For a nomination in Wales: I declare that to the best of my knowledge and belief I am not disqualified for being elected by reason of any disqualification set out in, or decision made under, section 80 of the Local Government Act 1972 or section 78A or 79 of the Local Government Act 2000 (copies of which are printed overleaf), and I do not hold a politically restricted post, within the meaning of Part 1 of the Local Government and Housing Act 1989, under a local authority, within the meaning of that Part.			
Candidate's date of birth:	Candidate's signature:	Date of consent:	
Witness: I confirm the above-mentioned candidate signed the declaration in my presence.			
Witness (name in full):			
of (address in full):			
Witness's signature:			

Notes: A person's electoral number is their number in the register to be used at the election (including the distinctive letters of the parliamentary polling district in which they are registered). **A candidate who is qualified by more than one qualification may complete all of those that may apply.**

Local Government Act 1972**80. Disqualifications for election and holding office as member of local authority**

(1) Subject to the provisions of section 81 below, a person shall be disqualified for being elected or being a member of a local authority if he –

- (a) holds any paid office or employment (other than the office of chairman, vice-chairman, deputy chairman, presiding member or deputy presiding member or, in the case of a local authority which are operating executive arrangements which involve a leader and cabinet executive, the office of executive leader or member of the executive) appointments or elections to which are or may be made or confirmed by the local authority or any committee or sub-committee of the authority or by a joint committee or National Park authority on which the authority are represented or by any person holding any such office or employment; or
- (b) is the subject of a bankruptcy restrictions order or an interim bankruptcy restrictions order, or a debt relief restrictions order under Schedule 4ZB of the Insolvency Act 1986; or
- (c) [This has been removed and no longer applies]
- (d) has within five years before the day of election or since his election been convicted in the United Kingdom, the Channel Islands or the Isle of Man of any offence and has had passed on him a sentence of imprisonment (whether suspended or not) for a period of not less than three months without the option of a fine; or
- (e) is disqualified for being elected or for being a member of that authority under Part III of the Representation of the People Act 1983.

(2) Subject to the provisions of section 81 below, a paid officer of a local authority who is employed under the direction of –

- (a) a committee or sub-committee of the authority any member of which is appointed on the nomination of some other local authority; or
- (b) a joint board, joint authority, economic prosperity board, combined authority, joint waste authority or joint committee on which the authority are represented and any member of which is so appointed;

shall be disqualified for being elected or being a member of that other local authority.

(2AA) A paid member of staff of the Greater London Authority who is employed under the direction of a joint committee the membership of which includes –

- (a) one or more persons appointed on the nomination of the Authority acting by the Mayor, and
- (b) one or more members of one or more London borough councils appointed to the committee on the nomination of those councils,

shall be disqualified for being elected or being a member of any of those London borough councils.

(2A) Subsection (2) above shall have effect as if the reference to a joint board included a reference to a National Park authority.

(2B) For the purposes of this section a local authority shall be treated as represented on a National Park authority if it is entitled to make any appointment of a local authority member of the National Park authority.

(3) Subsection (1)(a) shall have effect in relation to a teacher in a school maintained by the local authority who does not hold an employment falling within that provision as it has effect in relation to a teacher in such a school who holds such an employment.

(5) For the purposes of subsection (1)(d) above, the ordinary date on which the period allowed for making an appeal or application with respect to the conviction expires or, if such an appeal or application is made, the date on which the appeal or application is finally disposed of or abandoned or fails by reason of the non-prosecution thereof shall be deemed to be the date of the conviction.

81. Exception to provisions of section 80

- (4) Section 80(2) and (3) above shall not operate so to disqualify –
- (a) any person by reason of his being a teacher, or otherwise employed, in a school or other educational institution maintained or assisted by a county council for being a member of a district council by reason that the district council nominates members of the education committee of the county council

Local Government Act 2000

Persons disqualified by eligible tribunals: the following is the legislation that describes how persons disqualified by certain tribunals are disqualified from standing in local government elections.

78A. Decisions of First-tier Tribunal

[(1) Deleted.]

- (2) Where the First-tier Tribunal adjudicates on any matter under this Act, it must decide whether or not any person to which that matter relates has failed to comply with the code of conduct of the relevant authority concerned.
- (3) Where the tribunal decides that a person has not failed to comply with the code of conduct of the relevant authority concerned, it must give notice to that effect to the standards committee of the relevant authority concerned.
- (4) Where the tribunal decides that a person has failed to comply with the code of conduct of the relevant authority concerned, it may—
- (a) take in respect of him any action authorised by regulations made by the Secretary of State for the purposes of this subsection, or
- (b) decide to take no action against him.
- (5) Regulations made under subsection (4) may in particular—
- (a) enable the tribunal to censure the person,
- (b) enable it to suspend, or partially suspend, the person from being a member or co-opted member of the relevant authority concerned for a limited period,
- (c) enable it to disqualify the person, for a period not exceeding five years, for being or becoming (whether by election or otherwise) a member of that or any other relevant authority.
- (6) The reference in subsection (5)(b) to the relevant authority concerned is to be read, in relation to a person who is no longer a member or co-opted member of the relevant authority concerned but is a member or co-opted member of another relevant authority in England, as a reference to that other relevant authority.
- (7) Regulations made by the Secretary of State may require the First-tier Tribunal to give a notice to the standards committee of the relevant authority concerned where it decides that a person has failed to comply with the code of conduct of that authority and—
- (a) decides to suspend or partially suspend the person,
- (b) decides to disqualify the person,

- (c) decides to take action against the person other than suspension, partial suspension or disqualification, or
 - (d) decides to take no action against him.
- (8) Regulations under subsection (7) may—
- (a) prescribe the content of any notice,
 - (b) provide for the effect that any notice is to have,
 - (c) provide for provisions of the regulations to have effect with prescribed modifications where the person concerned is no longer a member or co-opted member of the relevant authority concerned, but is a member or co-opted member of another relevant authority in England

Section 79 only applies to candidates standing in Wales

79.— Decisions of case tribunals: Wales

(A1) In this section “Welsh case tribunal” means a case tribunal drawn from the Adjudication Panel for Wales.

- (1) A Welsh case tribunal which adjudicates on any matter must decide whether or not any person to which that matter relates has failed to comply with the code of conduct of the relevant authority concerned.
- (2) Where a Welsh case tribunal decides that a person has not failed to comply with the code of conduct of the relevant authority concerned, it must give notice to that effect to the standards committee of the relevant authority concerned.
- (3) Where a Welsh case tribunal decides that a person has failed to comply with the code of conduct of the relevant authority concerned, it must decide whether the nature of the failure is such that the person should be suspended or disqualified in accordance with subsection (4).
- (4) A person may be—
- (a) suspended or partially suspended from being a member or co-opted member of the relevant authority concerned, or
 - (b) disqualified for being, or becoming (whether by election or otherwise), a member of that or any other relevant authority.
- (5) Where a Welsh case tribunal makes such a decision as is mentioned in subsection (4)(a), it must decide the period for which the person should be suspended or partially suspended (which must not exceed one year or, if shorter, the remainder of the person's term of office).
- (6) Where a Welsh case tribunal makes such a decision as is mentioned in subsection (4)(b), it must decide the period for which the person should be disqualified (which must not exceed five years).
- (7) Where a Welsh case tribunal decides that a person has failed to comply with the code of conduct of the relevant authority concerned but should not be suspended or disqualified as mentioned in subsection (4), it must give notice to the standards committee of the relevant authority concerned—
- (a) stating that the person has failed to comply with that code of conduct, and

(b) specifying the details of that failure.

(8) Where a Welsh case tribunal decides that a person has failed to comply with the code of conduct of the relevant authority concerned and should be suspended or partially suspended as mentioned in subsection (4)(a), it must give notice to the standards committee of the relevant authority concerned—

- (a) stating that the person has failed to comply with that code of conduct,
- (b) specifying the details of that failure, and
- (c) stating that the person is suspended or partially suspended for the period, and in the way, which the tribunal has decided.

(9) The effect of a notice given to the standards committee of a relevant authority under subsection (8) is to suspend or partially suspend the person concerned as mentioned in subsection (8)(c).

(10) Where a Welsh case tribunal decides that a person has failed to comply with the code of conduct of the relevant authority concerned and should be disqualified as mentioned in subsection (4)(b), it must give notice to the standards committee of the relevant authority concerned—

- (a) stating that the person has failed to comply with that code of conduct,
- (b) specifying the details of that failure, and
- (c) stating that the person is disqualified for being, or becoming (whether by election or otherwise), a member of that or any other relevant authority for the period which the tribunal has decided.

(11) The effect of a notice given to the standards committee of a relevant authority under subsection (10) is to disqualify the person concerned as mentioned in subsection (10)(c).

(12) A copy of any notice under this section—

- (a) must be given to the Public Services Ombudsman for Wales,
- (b) must be given to any person who is the subject of the decision to which the notice relates, and
- (c) must be published in one or more newspapers circulating in the area of the relevant authority concerned.

(13) Where the person concerned is no longer a member or co-opted member of the relevant authority concerned but is a member or co-opted member of another relevant authority—

- (a) a copy of any notice under subsection (2), (7) or (10) must also be given to the standards committee of that other relevant authority,
- (b) the reference in subsection (4)(a) to the relevant authority concerned is to be treated as a reference to that other relevant authority,
- (c) the duty to give notice to the standards committee of the relevant authority concerned under subsection (8) is to be treated as a duty—

(i) to give that notice to the standards committee of that other relevant authority, and

(ii) to give a copy of that notice to the standards committee of the relevant authority concerned,

(d) the reference in subsection (12)(c) to the relevant authority concerned is to be treated as including a reference to that other relevant authority.

(14) A Welsh case tribunal must take reasonable steps to inform any person who made any allegation which gave rise to the adjudication of the decision of the Welsh case tribunal under this section.

(15) Where a Welsh case tribunal decides under this section that a person has failed to comply with the code of conduct of the relevant authority concerned, that person may appeal to the High Court against that decision, or any other decision under this section which relates to him.

(16) An appeal may not be brought under subsection (15) except with the leave of the High Court.

The Localism Act only applies to candidates standing in England

Localism Act 2011

Section 34(4) describes how a person may be disqualified from standing in local government elections under this section. The remaining provisions of section 34 do not directly affect a person's entitlement to stand for election.

34 Offences

(1) A person commits an offence if, without reasonable excuse, the person—

(a) fails to comply with an obligation imposed on the person by section 30(1) or 31(2), (3) or (7),

(b) participates in any discussion or vote in contravention of section 31(4), or

(c) takes any steps in contravention of section 31(8).

(2) A person commits an offence if under section 30(1) or 31(2), (3) or (7) the person provides information that is false or misleading and the person—

(a) knows that the information is false or misleading, or

(b) is reckless as to whether the information is true and not misleading.

(3) A person who is guilty of an offence under this section is liable on summary conviction to a fine not exceeding level 5 on the standard scale.

(4) A court dealing with a person for an offence under this section may (in addition to any other power exercisable in the person's case) by order disqualify the person, for a period not exceeding five years, for being or becoming (by election or otherwise) a member or co-opted member of the relevant authority in question or any other relevant authority.

(5) A prosecution for an offence under this section is not to be instituted except by or on behalf of the Director of Public Prosecutions.

(6) Proceedings for an offence under this section may be brought within a period of 12 months beginning with the date on which evidence sufficient in the opinion of the prosecutor to warrant the proceedings came to the prosecutor's knowledge.

(7) But no such proceedings may be brought more than three years—

(a) after the commission of the offence, or

(b) in the case of a continuous contravention, after the last date on which the offence was committed.

(8) A certificate signed by the prosecutor and stating the date on which such evidence came to the prosecutor's knowledge is conclusive evidence of that fact; and a certificate to that effect and purporting to be so signed is to be treated as being so signed unless the contrary is proved.

(9) The Local Government Act 1972 is amended as follows.

(10) In section 86(1)(b) (authority to declare vacancy where member becomes disqualified otherwise than in certain cases) after " 2000 " insert " or section 34 of the Localism Act 2011 ".

(11) In section 87(1)(ee) (date of casual vacancies)—

(a) after "2000" insert " or section 34 of the Localism Act 2011 or ", and

(b) after "decision" insert " or order ".

(12) The Greater London Authority Act 1999 is amended as follows.

(13) In each of sections 7(b) and 14(b) (Authority to declare vacancy where Assembly member or Mayor becomes disqualified otherwise than in certain cases) after sub-paragraph (i) insert—

"(ia) under section 34 of the Localism Act 2011,".

(14) In section 9(1)(f) (date of casual vacancies)—

(a) before "or by virtue of" insert " or section 34 of the Localism Act 2011 ", and

(b) after "that Act" insert " of 1998 or that section ".

Office Use only	Date received	Time received	Initials	No.

2

Local government election

Certificate of authorisation

To accompany the nomination of a candidate standing on behalf of a registered political party. (Note: candidates standing on behalf of two or more parties require a certificate from each party and each must allow the same registered joint description to be used).

This certificate must be issued by the registered Nominating Officer of the party or by a person authorised to sign on their behalf.

This certificate authorises the candidate to use a specific registered description or the name of the party as registered with the Electoral Commission, or to use 'any registered description or the party name as registered with the Electoral Commission'.

This authorised party name or description can then be included by the candidate on the nomination form. It is this which will appear as their description on the ballot paper. Party names and registered descriptions are listed on the Electoral Commission's website (www.electoralcommission.org.uk).

Details of candidate to be authorised and the allowed description/party name			
Ward/division name:		Date of election:	
The candidate (name in full):			
Name of political party:	Political party registered with the Electoral Commission		
I hereby certify that the candidate may include the following registered description or party name in their nomination form:			
Note: it is an offence to sign this form if you are not the party's registered nominating officer or authorised to do so by the party's registered nominating officer			
Signature of party's registered Nominating Officer (or person authorised by the registered Nominating Officer):			
Name of person signing this form:			
Date:			

This form must be delivered to the Returning Officer by no later than 4pm on the last day to deliver nominations.

Office Use only	Date received	Time received	Initials	No.

3

Local government election

Request for a party emblem

This form is for a candidate of a political party who is subject to a certificate of authorisation and who wishes to have a party emblem printed on the ballot paper next to their name.

This form must be signed by the candidate.

Candidate's request for use of an emblem			
Ward/division name:		Date of election:	
Candidate name in full:			
I request that the ballot paper shall contain, against my name, the following registered emblem (please identify which emblem if the party has registered more than one):			
Emblem to be used (Please use name or description as on):			
Candidate's signature:			
Date:			

This form is only effective if delivered for a candidate standing on behalf of a political party to the Returning Officer by no later than 4pm on the last day to deliver nominations.

Candidates standing on behalf of more than one political party and using a joint description may choose one emblem from one of the parties that you are standing for. Please indicate the name of the party and the emblem name in the 'Emblem to be used' box above.

	Date receive	Time received	Initials	No.
Office Use only				

4	Local government election	Notification of election agent
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Ward/division name		Date of election	
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Candidate's notification of their election agent

I, (Candidate name in full):	
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Hereby declare that the name and address of my election agent is

Agent's name:	
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Agent's address (in full):	
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The office address of my election agent to which all claims, notices, legal process and other documents may be sent is:

Agent's office address in full:	
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Candidate's signature (or of person authorised to act on behalf of candidate):	
--	--

Date:	
-------	--

Confirmation of acceptance by election agent

I [agent named above] confirm my acceptance as the election agent for the above named candidate. I understand that I must carry out my duties according to law. I understand that there are penalties if I fail to fulfil my duties according to law.

Agent's signature	
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Date	
------	--

Agent's other details in case of query (optional – will not be published)

Home telephone:	
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Work telephone:	
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Mobile telephone:	
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Email address:	
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Return to the **Returning Officer** by no later than **4pm** on the last day to deliver nominations.

Request for Electoral Register

Name of division:		Date of election	4 MAY 2017
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This form must be submitted to the **Electoral Registration Officer** for the electoral area.

This form must be completed by the candidate, except in the case of party lists such as at GLA London Member, European Parliament, Scottish Parliamentary regional or Welsh Assembly regional elections where this form must be completed by the election agent.

Declaration of candidacy and confirmation of legal use of electoral register information	
Name of Candidate	
<p>I declare that I am a candidate at the above named election. I will use my copy of the electoral register for electoral purposes and checking the validity of donations only. I will only allow others who are assisting me in my campaign to use my copy of the electoral register for the same purposes only. I understand that any use other than electoral or donation checking purposes is illegal with a maximum fine of £5,000. My request is for the register as at the last date for notice of election and any revisions or notices of amendment while I am a candidate.</p>	
Signed (Candidate)	

Delivery details	
My application is for the electoral register in (tick one box only):	
Paper format	
Data format (please give email address)	
Delivery address:	

Contact details (in case of query) NOTE: email required for sending data copies	
Telephone	
Mobile	
Email	

This electoral register can only be supplied, at the earliest, on the last date allowed for the notice of election to be published.

DERBYSHIRE DALES DISTRICT COUNCIL

DERBYSHIRE COUNTY COUNCIL ELECTION – 4 MAY 2017

REQUEST FOR ELECTORAL REGISTER - AGENT

Name of Division:	ASHBOURNE / BAKEWELL / DERWENT VALLEY / DOVEDALE / MATLOCK / WIRKSWORTH <small>(delete areas not applicable)</small>
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This form must be completed by the candidate and submitted to the **Electoral Registration Officer, Town Hall, Matlock, Derbyshire DE4 3NN.**

Declaration of candidacy and confirmation of legal use of electoral register information	
Name of Agent	
I declare that I am an Agent at the above named election. I will use my copy of the electoral register for electoral purposes and checking the validity of donations only. I will only allow others who are assisting me in the election campaign to use my copy of the electoral register for the same purposes only. I understand that any use other than electoral or donation checking purposes is illegal with a maximum fine of £5,000. My request is for the register as at the last date for notice of election and any revisions or notices of amendment.	
Signed (Agent):	

Delivery details	
My application is for the electoral register in (tick one box only):	
Paper format	
Data format	
Pdf. format	
Delivery address / Email:	

Contact details (in case of query)	
Telephone	
Mobile	
Email	

This electoral register can only be supplied, at the earliest, on the last date allowed for the notice of election to be published.

For office use only	
Paper / pdf / data copy produced	<input type="checkbox"/>
Mailed / Emailed	<input type="checkbox"/>
Signature	Date

DERBYSHIRE DALES DISTRICT COUNCIL

DERBYSHIRE COUNTY COUNCIL ELECTION – 4 MAY 2017

REQUEST FOR ABSENT VOTE LIST

Name of Division:	ASHBOURNE / BAKEWELL / DERWENT VALLEY / DOVEDALE / MATLOCK / WIRKSWORTH (delete areas not applicable)
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This form must be completed by the candidate and submitted to the **Electoral Registration Officer, Town Hall, Matlock, Derbyshire DE4 3NN.**

Declaration of candidacy and confirmation of legal use of absent vote list information	
Name of Candidate	
I declare that I am a candidate at the above named election. I will use my copy of the absent vote list (postal and/or proxy voters list) for electoral purposes only . I will only allow others who are assisting me in my campaign to use my copy of this data for the same purposes only. I understand that any use other than electoral purposes is illegal with a maximum fine of £5,000 .	
Signed (Candidate)	

Application and delivery details		
My application is for the absent vote list in (you may tick as many boxes that you wish):		
The current list of postal voters		
The current list of proxy voters		
The final list of postal voters		
The final list of proxy voters		
Please supply the data in (please tick one box only):		
Paper format		
Data format (csv)		
Pdf format		
Delivery address / Email:		

Contact details (in case of query)	
Telephone	
Mobile	
Email	

For office use only	
Paper / pdf / data copy produced	<input type="checkbox"/>
Mailed / Emailed	<input type="checkbox"/>
Signature	Date

DERBYSHIRE DALES DISTRICT COUNCIL

DERBYSHIRE COUNTY COUNCIL ELECTION – 4 MAY 2017

REQUEST FOR ABSENT VOTE LIST

Name of Division:	ASHBOURNE / BAKEWELL / DERWENT VALLEY / DOVEDALE / MATLOCK / WIRKSWORTH (delete areas not applicable)
--------------------------	---

This form must be completed by the candidate and submitted to the **Electoral Registration Officer, Town Hall, Matlock, Derbyshire DE4 3NN.**

Declaration of candidacy and confirmation of legal use of absent vote list information	
Name of Agent	
<p>I declare that I am an Agent at the above named election. I will use my copy of the absent vote list (postal and/or proxy voters list) for electoral purposes only. I will only allow others who are assisting me to use my copy of this data for the same purposes only. I understand that any use other than electoral purposes is illegal with a maximum fine of £5,000.</p>	
Signed (Agent)	

Application and delivery details		
My application is for the absent vote list in (you may tick as many boxes that you wish):		
The current list of postal voters		
The current list of proxy voters		
The final list of postal voters		
The final list of proxy voters		
Please supply the data in (please tick one box only):		
Paper format		
Data format (csv)		
Pdf format		
Delivery address / Email:		

Contact details (in case of query)	
Telephone	
Mobile	
Email	

For office use only	
Paper / pdf / data copy produced	<input type="checkbox"/>
Mailed / Emailed	<input type="checkbox"/>
Signature	Date

**COUNTY DIVISIONS, DISTRICT
WARDS AND PARISHES**

Electoral Division	District Wards	Parishes
<u>ASHBOURNE</u>	Ashbourne South	Parish Wards of: BAH Hilltop BAS St. Oswalds
	Brailsford	DBR Brailsford DHO Hollington DLO Longford DME Mercaston
	Clifton & Bradley	GBR Bradley GCC Clifton and Compton GEW Edlaston and Wyaston GOS Osmaston GSH Shirley GSN Snelston GYE Yeldersley
	Doveridge & Sudbury	EDO Doveridge ESU Sudbury
	Norbury	OAL Alkmonton OBO Boylestone OCU Cubley OHB Hungry Bentley OMM Marston Montgomery ONR Norbury and Roston ORO Rodsley OSH Somersal Herbert OYE Yeaveley

<u>BAKEWELL</u>	Bakewell	HAW Ashford in the Water HBM Bakewell – Moorhall HBT Bakewell - Town HNH Nether Haddon HOH Over Haddon HSH Sheldon
	Bradwell	KBR Bradwell KFO Foolow KGH Great Hucklow KGR Grindlow KHA Hazelbadge KLH Little Hucklow.
	Hathersage & Eyam	JAB Abney and Abney Grange JEY Eyam JGR Grindleford JHA Hathersage JHI Highlow JOF Offerton
	Litton & Longstone	NGL Great Longstone NHA Hassop NMH Little Longstone NLC Litton – Cressbrook NLL Litton NLM Litton – Litton Mill NRO Rowland NWA Wardlow
<u>DERWENT VALLEY</u>	Calver	FCA Calver FCU Curbar FFR Froggatt FSM Stoney Middleton
	Chatsworth	CBB Baslow and Bubnell CBE Beeley CCH Chatsworth CED Edensor CPI Pilsley
	Darley Dale	Darley Dale – SDH Darley House SHE Hooley's Estate SNG Darley Dale – Broadwalk and Churchtown SNW Darley Dale – Parkway and Two Dales SUH Upper Hackney
	Stanton	VBI Birchover VNT Northwood and Tinkersley VRO Rowsley VSL Stanton in Peak – Stanton Lees VSP Stanton in Peak VSW Stanton in Peak – Warren Carr
	Winster & South Darley (part)	WSD South Darley WSO South Darley – Oker WSW South Darley - Wensley

<u>DOVEDALE</u>	Ashbourne North	Parish Wards of AAB Belle Vue and AAP Parkside AOU Offcote and Underwood
	Dovedale & Parwich	IEA Eaton and Alsop IFB Fenny Bentley IBI Hartington Nether Quarter - Biggin ILH Lea Hall IMA Mappleton ING Newton Grange IPA Parwich ITI Tissington ITH Thorpe
	Hartington & Taddington	TBP Blackwell in the Peak TBR Brushfield TCH Chelmorton TFL Flagg TES Hartington Middle Quarter – Earl Sterndale THA Hartington Town Quarter TTA Taddington
	Lathkill & Bradford	YHA Harthill YMS Middleton and Smerrill YMO Monyash YYO Youlgreave
	Tideswell	XTI Tideswell XWA Wheston
	Winster & South Darley (part)	WEL Elton WGR Gratton WWI Winster
	<u>MATLOCK</u>	Matlock All Saints
Matlock St Giles		PTA Tansley Parish wards of: PMC Chesterfield Road East PMH Hurst Farm PMG Matlock Green PMR Riber PMS Starkholmes of the parish of Matlock

<u>WIRKSWORTH</u>	Carsington Water	MAL Aldwark MAT Atlow MBA Ballidon MBD Bradbourne MBS Brassington MCA Carsington MHG Hognaston MHP Hopton MIB Ible MIG Ivonbrook Grange MKN Kniveton
	Masson	RBO Bonsall RCR Cromford RMB Matlock Bath
	Wirksworth	ZMI Middleton ZWB Wirksworth – Bolehill ZWT Wirksworth – Town
	Hulland	LBI Biggin by Hulland LCA Callow LHU Hulland LHW Hulland Ward LKI Kirk Ireton

Updated: Jan 2017



DERBYSHIRE COUNTY COUNCIL ELECTIONS – 4 MAY 2017

ELECTORATE FIGURES FOR THE PURPOSE OF CALCULATING CANDIDATE'S SPENDING

The electorates as at 1 March 2017 for each of the County Divisions within Derbyshire Dales are:

ASHBOURNE	9524
BAKEWELL	9674
DERWENT VALLEY	9514
DOVEDALE	9133
MATLOCK	8575
WIRKSWORTH	10082

Please refer to the Electoral Commission's guidance when completing the Return of Candidate Spending.