



Application for Works to Trees Subject to a Tree Preservation Order or Notification of Proposed Works to Trees in a Conservation Area

For works to trees protected by a Tree Preservation Order, failure to supply precise and detailed information may result in your application being rejected or delay in dealing with it. In particular, you **MUST** provide the following:-

Requirements for Tree Preservation Order Applications	Attached ✓
Completed Form (signed and dated) A completed and dated application form.	
A sketch plan showing the location of all tree(s)	
A full and clear specification of the works to be carried out	
Stated reasons for the proposed work	
Evidence in support of the stated reasons. In particular: <ul style="list-style-type: none"> ▪ If the reasons relate to the health and/or safety of the tree(s) – written evidence from an appropriate expert (eg Arboriculturalist) ▪ If there are allegations of subsidence damage - a report by an appropriate engineer or surveyor, together with a report from an arboriculturalist. ▪ If the reasons relate to other structural damage (eg drains, walls or hard surfaces) – written technical evidence from an appropriate expert (eg engineer or building/drainage surveyor). 	

For works to trees in Conservation Areas, failure to supply precise and detailed information may result in your application being rejected or delay in dealing with it. You should therefore provide the following

Requirements for Conservation Area Applications	Attached ✓
Completed Form (signed and dated) A completed and dated application form or letter.	
Sufficient information to be able to identify the tree(s) concerned. A sketch plan showing the location of all tree(s) is recommended.	
A full and clear specification of the works to be carried out	
Stated reasons for the proposed work It would be helpful to provide reasons for the proposed works.	

Whether the trees are protected by a Tree Preservation Order or in a conservation area, please indicate which of the following types of additional information you are submitting:

Photographs	
Arboricultural Report	
Details of any assistance or advice sought from a Local Planning Authority Officer prior to submitting this form.	

Failure to submit the information required may result in the application being treated as invalid under the Town and Country Planning (Trees) Regulations 1999 as amended by the Town and Country Planning (Trees)(Amendment)(England) Regulations 2008.

Should you require further guidance, please contact:
Planning Services Section,
Derbyshire Dales District Council,
Town Hall, Bank Road, Matlock, Derbyshire, DE4 3NN.
Tel: 01629 761244
Fax: 01629 761163
Web: www.derbyshiredales.gov.uk
email: planning@derbyshiredales.gov.uk